

Ascentis Entry 3 and Level 1
Award, Certificate
and Diploma

in

Skills Towards Enabling Progression (Step Up)

Rule of Combination

For Regulation codes, please see page 4

Ofqual Start Date: 01/03/2013
Ofqual Review Date: 31/07/2025
Ofqual Certification Review Date: 31/07/2026

600/8495/9 – Ascentis Level 1 Diploma in Skills Towards Enabling Progression (Step Up) 600/8499/6 – Ascentis Entry 3 Diploma in Skills Towards Enabling Progression (Step up)

Ofqual Start Date: 01/03/2013
Ofqual End Date: 31/07/2022
Ofqual Certification End Date: 31/07/2023

The Ascentis Entry Level Diploma (Entry 3) and Level 1 Diploma in Skills Towards Enabling Progression qualifications are being withdrawn. The last date of registration for learners is 31st July 2022 after which no further learners can be registered.

The certification end date is 31st July 2023. If you require any further clarification, please email development@ascentis.co.uk.

Qualification Overview

These qualifications' main purpose is to help you to achieve a skill set that will enable you to operate independently and effectively in life, learning and work.

Many young people and adults need support to overcome barriers which are preventing them from achieving what they want to in life and work. These qualifications offer a flexible and broad range of subjects which can be tailored to your needs to help you to learn new skills and knowledge.

There are several features of these qualifications that make them very appropriate for their target learners:

- Unit certification is available for each of the units
- Verification and certification can be offered throughout the year, allowing maximum flexibility for centres
- Evidence can be generated within a wide range of organisational contexts, allowing the qualifications to meet the specific occupational requirements of the learners

Aims

The aims of these qualifications are to enable learners:

- 1 To overcome barriers to entering work
- 2 To operate independently and effectively in life, learning and work

Target Group

These qualifications are designed for learners who would benefit from an individualised curriculum and can be used for learners aged 14 and above.

They are designed to support those who:

- need to develop their English, maths and interpersonal skills in order to progress in learning or employment;
- would prefer an alternative to an academic qualification;
- lack confidence in their own ability to progress in learning or work;
- would benefit from studying vocational taster units to help make career choices.

Regulation Codes

Ofqual Regulation Numbers:

Entry 3

- Ascentis Entry Level Award in Skills Towards Enabling Progression (Step Up) (Entry 3): 600/8497/2
- Ascentis Entry Level Certificate in Skills Towards Enabling Progression (Step Up) (Entry 3): 600/8498/4
- Ascentis Entry Level Diploma in Skills Towards Enabling Progression (Step Up) (Entry 3): 600/8499/6

Level 1

- Ascentis Level 1 Award in Skills Towards Enabling Progression (Step Up): 600/8496/0
- Ascentis Level 1 Certificate in Skills Towards Enabling Progression (Step Up): 600/8494/7
- Ascentis Level 1 Diploma in Skills Towards Enabling Progression (Step Up): 600/8495/9

Assessment Method

All units are internally assessed through the learner building up a portfolio of evidence that covers the relevant assessment criteria. They are internally assessed and verified by the centre and then externally verified by Ascentis.

Guided Learning Hours (GLH)

The recommended guided learning hours for these qualifications is:

- Entry Level Award in Skills towards Enabling Progression (Step Up) (Entry 3) is 25
- Entry Level Certificate in Skills towards Enabling Progression (Step Up) (Entry 3) is 121
- Entry Level Diploma in Skills towards Enabling Progression (Step Up) (Entry 3) is 326
- Level 1 Award in Skills towards Enabling Progression (Step Up) is 36
- Level 1 Certificate in Skills towards Enabling Progression (Step Up) is 146
- Level 1 Diploma in Skills towards Enabling Progression (Step Up) is 286

Total Qualification Time (TQT)

The total qualification time for these qualifications is:

- Entry Level Award in Skills towards Enabling Progression (Step Up) (Entry 3) is 30
- Entry Level Certificate in Skills towards Enabling Progression (Step Up) (Entry 3) is 150
- Entry Level Diploma in Skills towards Enabling Progression (Step Up) (Entry 3) is 370
- Level 1 Award in Skills towards Enabling Progression (Step Up) is 60
- Level 1 Certificate in Skills towards Enabling Progression (Step Up) is 210
- Level 1 Diploma in Skills towards Enabling Progression (Step Up) is 390

Age Range of Qualification

This qualification is suitable for learners aged 14+, 16–18 and 19+.

Rule of Combination

PLEASE NOTE: Units with the same title at different levels are barred.

Ascentis Entry 3 Award in Skills Towards Enabling Progression (Step Up)

Learners must achieve 3 credits from any unit group

			IV	laximum Credits: 3
Core Skills				
Title	Level	Credit Value	GLH	Unit ref
Issues of Substance Misuse	E3	1	10	A/504/8437
Skills for Shopping	E3	3	30	A/504/8695
Using Computers for Family Learning	E3	2	20	A/504/8857
Health and Safety Awareness	E3	1	10	A/504/9913
Drug and Alcohol Misuse Awareness	E3	3	30	A/505/8708
Grammar and Punctuation in Practical Use	E3	1	10	A/506/1768
College Induction	E3	3	30	D/504/8124
Understanding Family Relationships	E3	3	30	D/505/1279
Introduction to Developing Parenting Skills	E3	3	30	D/505/8569
Understanding How and Why to Support Children in Family Learning	E3	3	30	D/505/8572
Recognising Own Skills for Personal Development	E3	3	30	D/505/8958
Personal Budgeting and Managing Money	E3	3	30	D/506/5313
Engage in Discussion	E3	1	10	F/503/3048
Developing Skills for Gaining Employment	E3	3	30	F/504/8519
The Local Community	E3	1	10	F/505/3672
Introduction to Road Safety	E3	3	30	F/505/8712
Skills for Employability	E3	3	30	F/505/8788
Speaking to Communicate	E3	1	10	F/506/0671
Home and Personal Safety Awareness	E3	3	30	H/504/8433
Introduction to a Training Course	E3	3	30	H/504/8495
Recognise Trees and Plants and their Importance to Wildlife	E3	2	20	H/504/9565
Introduction to Understanding Sex and Relationships	E3	3	30	H/505/8573
Managing Social Relationships	E3	2	20	H/505/8623
Alcohol and Drug Misuse Awareness	E3	3	30	H/505/8783
Aspects of Citizenship	E3	3	30	J/504/8425
Time	E3	1	10	J/504/8716
Emotional Intelligence	E3	3	30	J/505/3737
Career Preparation	E3	1	10	J/505/3740
Introduction to Making and Using Story Sacks for Family Learning	E3	2	20	J/505/8548

Using a Personal Learning Programme	Food Safety and Storage	E3	3	30	J/505/8646
Making Choices in Pursuit of Personal Goals 83 30 J/506/0574 Goals 3 30 J/506/0574 Recognising Employment Opportunities E3 1 10 K/504/8529 Planning for Personal Development E3 1 10 K/505/3665 Young People, Law and Order E3 3 30 K/505/3679 Employment Contracts and Payslips E3 1 10 K/505/3679 Employment Contracts and Payslips E3 1 10 K/505/3746 Division of Whole Numbers E3 3 30 K/506/0678 Work Experience E3 3 30 L/504/8720 Accessing Public Transport E3 3 30 L/504/9592 Money: Adding and Subtracting E3 1 10 L/505/3741 Preparation for Work Experience E3 1 10 L/505/3741 Preparation for Work Experience E3 1 10 L/505/8583 Introduction to Customer Service Skills E3 3					
Goals E3 3 30 J/50b/(05/4) Recognising Employment Opportunities E3 1 10 K/504/852 Planning for Personal Development E3 1 10 K/505/3665 Young People, Law and Order E3 3 30 K/505/3679 Employment Contracts and Payslips E3 1 10 K/505/3746 Division of Whole Numbers E3 1 10 K/505/3746 Understanding Self and Others E3 3 30 K/506/0678 Work Experience E3 3 30 K/504/8720 Accessing Public Transport E3 3 30 L/504/9592 Money: Adding and Subtracting E3 1 10 L/505/3089 Personal Study Skills E3 3 30 L/505/3883 Introduction for Work Experience E3 1 10 L/505/8883 Introduction to Customer Service Skills E3 3 30 L/505/8883 Introduction to Production Skills E3		23		30	3,303,0703
Planning for Personal Development E3		E3	3	30	J/506/0574
Planning for Personal Development E3	Recognising Employment Opportunities	E3	1	10	K/504/8529
Employment Contracts and Payslips E3 1 10 K/505/3746 Division of Whole Numbers E3 1 10 K/505/4010 Understanding Self and Others E3 3 30 K/506/0678 Work Experience E3 3 30 L/504/9592 Accessing Public Transport E3 3 30 L/504/9592 Money: Adding and Subtracting E3 1 10 L/505/3089 Personal Study Skills E3 3 30 L/505/3089 Personal Study Skills E3 3 30 L/505/3741 Preparation for Work Experience E3 1 10 L/505/8583 Introduction to Customer Service Skills E3 3 30 L/505/8583 Introduction to Customer Service Skills E3 3 30 L/505/8593 Preparation for Production Skills E3 3 30 L/505/8593 Teamwork Skills E3 3 3 0 M/505/8593 Teamwork Skills E3 </td <td></td> <td>E3</td> <td>1</td> <td>10</td> <td>K/505/3665</td>		E3	1	10	K/505/3665
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Understanding Self and Others	Employment Contracts and Payslips	E3	1	10	K/505/3746
Work Experience E3 3 U/504/8720 Accessing Public Transport E3 3 0 L/504/9592 Money: Adding and Subtracting E3 1 10 L/505/3089 Personal Study Skills E3 1 10 L/505/3741 Preparation for Work Experience E3 1 10 L/505/8597 Introduction to Customer Service Skills E3 3 30 L/505/8597 Preparation for Production Skills E3 3 30 M/505/3683 Data Handling: Extracting and Interpreting E3 1 10 M/505/4008 Volunteering E3 2 20 M/505/8592 Teamwork Skills E3 2 20 M/505/8592 Teamwork Skills E3 3 30 R/505/8598 Introduction to Group and Teamwork E3 3 30 R/505/8598 Participating in a Vocational Taster E3 3 30 R/505/8598 Participating in a Vocational Taster E3 2	Division of Whole Numbers	E3	1	10	K/505/4010
Accessing Public Transport E3	Understanding Self and Others	E3	3	30	K/506/0678
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Preparation for Work Experience	Money: Adding and Subtracting	E3	1	10	L/505/3089
Introduction to Customer Service Skills	Personal Study Skills	E3	3	30	L/505/3741
Preparation for Production Skills E3 3 30 M/505/3683 Data Handling: Extracting and Interpreting E3 1 10 M/505/4008 Volunteering E3 2 20 M/505/8592 Teamwork Skills E3 2 20 R/505/8592 Introduction to Group and Teamwork E3 3 30 R/505/8570 Communication Skills E3 3 30 R/505/8570 Living in the Community E3 3 30 R/505/8598 Participating in a Vocational Taster E3 2 20 R/506/5308 Diversity in Society E3 3 30 T/504/8565 Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/506/5317 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/3743 <t< td=""><td>Preparation for Work Experience</td><td>E3</td><td>1</td><td>10</td><td>L/505/8583</td></t<>	Preparation for Work Experience	E3	1	10	L/505/8583
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Big	Volunteering	E3	2	20	M/505/8592
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Diversity in Society E3 3 30 T/504/8565 Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 K/503/3	Living in the Community	E3	3	30	R/505/8598
Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K	Participating in a Vocational Taster	E3	2	20	R/506/5308
Representing Data E3 1 10 1/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 K/503/3156	Diversity in Society	E3	3	30	T/504/8565
Representing Data E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Data Handling: Recording and	E2	1	10	T/F0F/4000
Introduction to Food, Drink and Cooking Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills Developing Skills for a Healthy Lifestyle E3 3 30 Y/505/8568 E3 A 30 Y/505/8568 A/506/5312 Take Part in an Activity E3 Cetting and Handwriting Skills E3 Developing Skills E3 Developing Skills for a Healthy Lifestyle E3 Deve	Representing Data	ES	1	10	1/505/4009
Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Developing and Applying Number Skills	E3	1	10	T/506/5317
Introduction to Assertiveness and Decision Making Skills Developing Skills for a Healthy Lifestyle E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words	Introduction to Food, Drink and Cooking	E3	3	30	Y/504/8509
Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Preparing for a Recruitment Interview	E3	2	20	Y/505/3743
Making Skills E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Introduction to Assertiveness and Decision	E2	2	20	V/505/9569
Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Making Skills	2	3	30	1/303/8308
Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Developing Skills for a Healthy Lifestyle	E3	3	30	Y/506/5312
Getting to Know Woodlands E3 3 30 M/505/6468 Measure: Capacity and Temperature E3 1 10 A/505/4013 Rights and Responsibilities of Citizenship E3 3 30 L/505/3674 Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Take Part in an Activity	E3	2	20	T/504/8713
Measure: Capacity and TemperatureE3110A/505/4013Rights and Responsibilities of CitizenshipE3330L/505/3674Spelling in PracticeE3110A/503/3162Reading Key Personal WordsE3110K/503/3156	Spelling and Handwriting Skills	E3	1	10	A/503/3159
Rights and Responsibilities of CitizenshipE3330L/505/3674Spelling in PracticeE3110A/503/3162Reading Key Personal WordsE3110K/503/3156	Getting to Know Woodlands	E3	3	30	M/505/6468
Spelling in Practice E3 1 10 A/503/3162 Reading Key Personal Words E3 1 10 K/503/3156	Measure: Capacity and Temperature	E3	1	10	A/505/4013
Reading Key Personal Words E3 1 10 K/503/3156	Rights and Responsibilities of Citizenship	E3	3	30	L/505/3674
	Spelling in Practice	E3	1	10	A/503/3162
Whiting Companies Chille	Reading Key Personal Words	E3	1	10	K/503/3156
writing composition Skills E3 1 10 1/506/1770	Writing Composition Skills	E3	1	10	T/506/1770
Using Punctuation E3 1 10 F/503/3289	Using Punctuation	E3	1	10	F/503/3289
Grammar Skills E3 1 10 A/503/3050	Grammar Skills	E3	1	10	A/503/3050
Personal Learning Goals E3 3 30 A/505/8787	Personal Learning Goals	E3	3	30	A/505/8787
Reading Grammar and Punctuation E3 1 10 H/503/3155	Reading Grammar and Punctuation	E3	1	10	H/503/3155

Groom a Small Animal	E3	2	20	D/505/0777
Administration				
Using the Telephone and Photocopier	E3	3	30	A/505/8790
Reception and Filing Skills	E3	3	30	H/505/3194
Animal Care				
Developing Confidence Working With	F2	2	20	D/E04/0563
Animals	E3	3	30	R/504/9562
Recognise Types and Parts of the Body of	F2	2	20	V/E04/0ECC
Small Animals	E3	2	20	K/504/9566
Assist with Catching and Restraining a	E3	2	20	K/505/8588
Small Animal	E5	2	20	1/303/6366
Check that a Small Animal is Healthy	E3	2	20	L/504/9561
Building and Construction				
Health and Safety in Construction	E3	3	30	H/505/1381
Introduction to Carpentry and Joinery	E3	3	30	Y/505/3192
Crafts, Creative Arts and Design				
Needle/Textile Crafts	E3	3	30	D/505/5686
Basic Craft Skills	E3	3	30	H/505/5687
Using Mixed Media in 2D	E3	3	30	J/505/3608
Garment Making	E3	3	30	Y/505/3600
Child Development and Well Being				
Communication Between Children Aged 0-	E3	3	30	F/504/9606
3 Years and Adults	L3	3	30	1/304/9000
Introduction to Preparing, Presenting and				
Keeping Food for	E3	3	30	J/505/8713
Children and Young People				
Introduction to Developing Skills for Caring	E3	3	30	M/505/8785
for your Child				, 000, 0, 00
Introduction to Food and Nutrition for	E3	3	30	R/505/3210
Children and Young People				
Human Growth and Development	E3	3	30	R/505/3675
Environmental Conservation				
Environmental Sustainability	E3	1	10	J/505/8503
Horticulture and Forestry				
Developing an Awareness of Soil Types	E3	3	30	D/505/6451
and Garden Habitats				
Developing Skills for Using and	E3	3	30	D/505/6465
Maintaining Garden Tools				
Clearing and Weeding a Garden	E3	2	20	F/505/0397
Sowing and Growing Plants	E3	3	30	K/505/3195
Amenity Horticulture Skills	E3	3	30	K/505/8929
Introduction to Propagation of Plants	E3	3	30	Y/505/3211
Introduction to Cultivating Plant Cuttings	E3	3	30	A/504/5330
Introduction to Garden Maintenance Skills	E3	3	30	T/505/8786

History				
Discover Local History	E3	3	30	A/505/3606
ICT				
Presentation Software	E3	2	20	A/505/3217
Personal Digital Photograph Processing	E3	1	10	F/505/1677
Desktop Publishing Software	E3	2	15	F/505/3185
Data Management Software	E3	2	15	H/505/6368
Design and Imaging Software	E3	2	15	H/505/6371
Using Graphics Software	E3	1	10	J/504/8960
Digital Lifestyle	E3	2	20	K/505/1673
IT User Fundamentals	E3	2	20	K/505/3214
Spreadsheet Software	E3	2	15	L/505/3223
Using Mobile IT Devices	E3	1	10	L/505/6378
Computer Security and Privacy	E3	1	10	L/505/8535
Introduction to Using the Internet for	F2	1	10	L /FOC /F207
Shopping	E3	1	10	L/506/5307
Word Processing Software	E3	2	15	M/505/3229
Computer Basics	E3	1	10	R/505/1652
The Internet and World Wide Web	E3	1	10	T/505/8545
Using Email	E3	1	10	Y/505/3225
Audio and Video Software	E3	2	15	Y/505/6366
Performing Arts				
Basic Performance Skills	E3	3	30	D/505/1007
Physical Performance Skills	E3	3	30	Y/505/3595
Retail and Commercial Enterprises				
Introduction to Keeping the Work Area				
Clean, Tidy and Safe in a Retail	E3	3	30	A/501/9522
Environment				
Basic Cooking	E3	2	20	K/505/3181
Hairdressing: Introduction to Assisting a	E3	3	30	L/505/3187
Stylist				
Hand Care	E3	2	20	L/505/6106
Skin Care	E3	2	20	F/505/6135
Plan and Participate in Short Walks	E3	3	30	L/506/4481
Basic Food Preparation	E3	2	20	M/505/3182
Serving Food and Drink	E3	2	20	T/505/6133
Introduction to Looking after Customers in	E3	3	30	T/505/8402
a Retail Environment				
Hair Plaiting	E3	3	30	F/505/8595
Customer Service in the Hospitality	E3	1	10	T/505/3183
Industry		_		1,500,5200
Sport, Leisure and Recreation				
Indoor Team Games	E3	3	30	A/505/8644
Taking Part in Sport	E3	3	30	F/505/8600
Improving Own Fitness	E3	3	30	L/505/8549

Transport, Operations and Maintenance				
Motor Vehicle Workshop Tools and Equipment	E3	2	20	A/505/0107
Routine Vehicle Checks	E3	2	20	F/505/3221
Routine Wheel and Tyre Checks	E3	2	20	J/505/3222
Checking and Maintaining Fluid Levels on a Car	E3	1	10	L/505/0094
Washing a Car Exterior	E3	1	10	L/505/0418
Identification of Basic External and Internal Car Parts	E3	1	10	R/505/3188
Checking and Maintaining Car Tyre Pressures and Tread	E3	1	10	T/505/4401
Valeting a Car Interior	E3	1	10	T/505/8707
Clean and Prepare a Cycle for Use	E3	1	10	J/504/9574

Ascentis Entry 3 Certificate in Skills Towards Enabling Progression (Step Up)

Learners must achieve 15 credits overall. 3 credits must be achieved from Core Skills. Learners may achieve the remaining credits from any unit group. A maximum of 6 credits may be taken from the ICT units. A maximum of 6 credits can be taken at Level 1.

Maximum Credits: 15

Unit Group A: Core Skills			TVIC	iximum credits: 15
	Level	Credit Value	CIII	Unit ref
Title			GLH	
Issues of Substance Misuse	E3	1	10	A/504/8437
Skills for Shopping	E3	3	30	A/504/8695
Using Computers for Family Learning	E3	2	20	A/504/8857
Health and Safety Awareness	E3	1	10	A/504/9913
Drug and Alcohol Misuse Awareness	E3	3	30	A/505/8708
Grammar and Punctuation in Practical Use	E3	1	10	A/506/1768
College Induction	E3	3	30	D/504/8124
Understanding Family Relationships	E3	3	30	D/505/1279
Introduction to Developing Parenting Skills	E3	3	30	D/505/8569
Understanding How and Why to Support Children in Family Learning	E3	3	30	D/505/8572
Recognising Own Skills for Personal Development	E3	3	30	D/505/8958
Personal Budgeting and Managing Money	E3	3	30	D/506/5313
Engage in Discussion	E3	1	10	F/503/3048
Developing Skills for Gaining Employment	E3	3	30	F/504/8519
The Local Community	E3	1	10	F/505/3672
Introduction to Road Safety	E3	3	30	F/505/8712
Skills for Employability	E3	3	30	F/505/8788
Speaking to Communicate	E3	1	10	F/506/0671
Home and Personal Safety Awareness	E3	3	30	H/504/8433
Introduction to a Training Course	E3	3	30	H/504/8495
Recognise Trees and Plants and their	F2	2	20	11/504/0565
Importance to Wildlife	E3	2	20	H/504/9565
Introduction to Understanding Sex and Relationships	E3	3	30	H/505/8573
Managing Social Relationships	E3	2	20	H/505/8623
Alcohol and Drug Misuse Awareness	E3	3	30	H/505/8783
Aspects of Citizenship	E3	3	30	J/504/8425
Time	E3	1	10	J/504/8716
		3		J/505/3737
Emotional Intelligence	E3 E3	1	30	J/505/3740
Career Preparation	E3	1	10	J/505/3740
Introduction to Making and Using Story Sacks for Family Learning	E3	2	20	J/505/8548
Food Safety and Storage	E3	3	30	J/505/8646
Using a Personal Learning Programme	E3	3	30	J/505/8789

Making Choices in Pursuit of Personal				
Goals	E3	3	30	J/506/0574
Recognising Employment Opportunities	E3	1	10	K/504/8529
Planning for Personal Development	E3	1	10	K/505/3665
Young People, Law and Order	E3	3	30	K/505/3679
Employment Contracts and Payslips	E3	1	10	K/505/3746
Division of Whole Numbers	E3	1	10	K/505/4010
Understanding Self and Others	E3	3	30	K/506/0678
Work Experience	E3	3	30	L/504/8720
Accessing Public Transport	E3	3	30	L/504/9592
Money: Adding and Subtracting	E3	1	10	L/505/3089
Personal Study Skills	E3	3	30	L/505/3741
Preparation for Work Experience	E3	1	10	L/505/8583
Introduction to Customer Service Skills	E3	3	30	L/505/8597
Preparation for Production Skills	E3	3	30	M/505/3683
Data Handling: Extracting and Interpreting	E3	1	10	M/505/4008
Volunteering	E3	2	20	M/505/8592
Teamwork Skills	E3	2	20	R/505/5698
Introduction to Group and Teamwork				
Communication Skills	E3	3	30	R/505/8570
Living in the Community	E3	3	30	R/505/8598
Participating in a Vocational Taster	E3	2	20	R/506/5308
Diversity in Society	E3	3	30	T/504/8565
Data Handling: Recording and	F2	4	40	T/505/4000
Representing Data	E3	1	10	T/505/4009
Developing and Applying Number Skills	E3	1	10	T/506/5317
Introduction to Food, Drink and Cooking	E3	3	30	Y/504/8509
Preparing for a Recruitment Interview	E3	2	20	Y/505/3743
Introduction to Assertiveness and Decision	E3	3	30	Y/505/8568
Making Skills	E3	5	30	1/303/6306
Developing Skills for a Healthy Lifestyle	E3	3	30	Y/506/5312
Take Part in an Activity	E3	2	20	T/504/8713
Spelling and Handwriting Skills	E3	1	10	A/503/3159
Getting to Know Woodlands	E3	3	30	M/505/6468
Measure: Capacity and Temperature	E3	1	10	A/505/4013
Rights and Responsibilities of Citizenship	E3	3	30	L/505/3674
Spelling in Practice	E3	1	10	A/503/3162
Reading Key Personal Words	E3	1	10	K/503/3156
Writing Composition Skills	E3	1	10	T/506/1770
Using Punctuation	E3	1	10	F/503/3289
Grammar Skills	E3	1	10	A/503/3050
Personal Learning Goals	E3	3	30	A/505/8787
Reading Grammar and Punctuation	E3	1	10	H/503/3155
Undertaking an Enterprise Project	E3	6	60	F/504/8570
Groom a Small Animal	E3	2	20	D/505/0777

Optional Units				
Animal Care				
Developing Confidence Working With	F2	2	20	D/F04/0F63
Animals	E3	3	30	R/504/9562
Recognise Types and Parts of the Body of	F2	2	20	V/F04/0F66
Small Animals	E3	2	20	K/504/9566
Assist with Catching and Restraining a	F2	2	20	у/гог/огоо
Small Animal	E3	2	20	K/505/8588
Check that a Small Animal is Healthy	E3	2	20	L/504/9561
Administration				
Using the Telephone and Photocopier	E3	3	30	A/505/8790
Reception and Filing Skills	E3	3	30	H/505/3194
Building and Construction				
Health and Safety in Construction	E3	3	30	H/505/1381
Introduction to Carpentry and Joinery	E3	3	30	Y/505/3192
Crafts, Creative Arts and Design				
Needle/Textile Crafts	E3	3	30	D/505/5686
Basic Craft Skills	E3	3	30	H/505/5687
Using Mixed Media in 2D	E3	3	30	J/505/3608
Garment Making	E3	3	30	Y/505/3600
Child Development and Well Being				
Communication Between Children Aged 0-	E3	3	30	F/504/9606
3 Years and Adults	ES	5	30	F/304/9000
Introduction to Preparing, Presenting and				
Keeping Food for Children and Young	E3	3	30	J/505/8713
People				
Introduction to Developing Skills for Caring	E3	3	30	M/505/8785
for your Child		3	30	141/303/0703
Introduction to Food and Nutrition for	E3	3	30	R/505/3210
Children and Young People			30	
Human Growth and Development	E3	3	30	R/505/3675
Environmental Conservation				
Environmental Sustainability	E3	1	10	J/505/8503
Horticulture and Forestry				
Developing an Awareness of Soil Types	E3	3	30	D/505/6451
and Garden Habitats		3	30	5/303/0131
Developing Skills for Using and	E3	3	30	D/505/6465
Maintaining Garden Tools				
Clearing and Weeding a Garden	E3	2	20	F/505/0397
Sowing and Growing Plants	E3	3	30	K/505/3195
Amenity Horticulture Skills	E3	3	30	K/505/8929
Introduction to Propagation of Plants	E3	3	30	Y/505/3211
Planting in a Container	E3	3	30	D/505/0407
Introduction to cultivating plant cuttings	E3	3	30	A/504/5330
Introduction to Garden Maintenance Skills	E3	3	30	T/505/8786

History				
Discover Local History	E3	3	30	A/505/3606
ICT for Users				
Presentation Software	E3	2	20	A/505/3217
Personal Digital Photograph Processing	E3	1	10	F/505/1677
Desktop Publishing Software	E3	2	15	F/505/3185
Data Management Software	E3	2	15	H/505/6368
Design and Imaging Software	E3	2	15	H/505/6371
Using Graphics Software	E3	1	10	J/504/8960
Digital Lifestyle	E3	2	20	K/505/1673
IT User Fundamentals	E3	2	20	K/505/3214
Spreadsheet Software	E3	2	15	L/505/3223
Using Mobile IT Devices	E3	1	10	L/505/6378
Computer Security and Privacy	E3	1	10	L/505/8535
Introduction to Using the Internet for	E3	1	10	L/506/5307
Shopping	E5	1	10	L/300/3307
Word Processing Software	E3	2	15	M/505/3229
Computer Basics	E3	1	10	R/505/1652
The Internet and World Wide Web	E3	1	10	T/505/8545
Using Email	E3	1	10	Y/505/3225
Audio and Video Software	E3	2	15	Y/505/6366
Performing Arts				
Basic Performance Skills	E3	3	30	D/505/1007
Physical Performance Skills	E3	3	30	Y/505/3595
Retail and Commercial Enterprises			T	
Introduction to keeping the work area	E3	3	30	A/501/9522
clean, tidy and safe in a retail environment				, ,
Basic Cooking	E3	2	20	K/505/3181
Hairdressing: Introduction to Assisting a	E3	3	30	L/505/3187
Stylist				
Plan and Participate in Short Walks	E3	3	30	L/506/4481
Basic Food Preparation	E3	2	20	M/505/3182
Serving Food and Drink	E3	2	20	T/505/6133
Introduction to Looking after Customers in	E3	3	30	T/505/8402
a Retail Environment	F2	2	20	F /FOF /OFOF
Hair Plaiting	E3	3	30	F/505/8595
Customer Service in the Hospitality	E3	1	10	T/505/3183
Industry				
Sport, Leisure and Recreation Indoor Team Games	EO	3	20	A /FOE /0C44
Taking Part in Sport	E3 E3	3	30	A/505/8644 F/505/8600
Improving Own Fitness	E3	3	30	L/505/8549
Transport, Operations and Maintenance	ES	3	30	L/303/6349
Motor Vehicle Workshop Tools and				
Equipment	E3	2	20	A/505/0107
Lyuipillelli				

Routine Vehicle Checks	E3	2	20	F/505/3221
Routine Wheel and Tyre Checks	E3	2	20	J/505/3222
Checking and Maintaining Fluid Levels on a				
Car	E3	1	10	L/505/0094
Washing a Car Exterior	E3	1	10	L/505/0418
Identification of Basic External and		_		
Internal Car Parts	E3	1	10	R/505/3188
Checking and Maintaining Car Tyre	F2	4	10	T/505/4404
Pressures and Tread	E3	1	10	T/505/4401
Valeting a Car Interior	E3	1	10	T/505/8707
Clean and Prepare a Cycle for Use	E3	1	10	J/504/9574
Level 1 Units				
CV Writing	1	1	9	L/600/9944
Handling Data	1	2	18	A/503/3291
Preparing to be a Good Tenant and	4	1	0	A /FOA /44 47
Neighbour	1	1	9	A/504/1147
Personal and Interpersonal Conflict	1	3	27	A/504/8826
Emotional Intelligence	1	3	27	A/505/4111
Numbers, Decimals, Fractions and	1	2	20	A /FOF /49C7
Percentages	1	3	30	A/505/4867
Understanding Your Pay	1	3	27	A/505/5291
Developing Confidence and Self-Esteem	1	1	9	A/506/5318
Understanding and Using Percentages	1	2	18	D/503/3252
Writing for Meaning Skills	1	3	27	D/503/3302
Developing Personal Confidence and Self	1	2	27	D/F04/9433
Awareness	1	3	27	D/504/8432
Improving Own Learning and Performance	1	2	16	D/504/9497
Family Relationships	1	3	27	D/505/1282
Personal Relationships	1	3	27	D/505/1539
Equality and Diversity	1	3	24	D/505/1959
Independent Skills for Living in the	1	3	27	D/505/3999
Community	1	3	27	לפטט (טפין ט
Interpersonal Skills	1	3	27	D/505/4067
Personal Learning Programme	1	3	27	D/505/4070
Job Seeking Skills	1	3	27	D/505/4103
Planning a Move into a New Home	1	1	9	D/505/4666
Improving Assertiveness and Decision	1	3	27	D/505/8555
Making	1	3	21	ددده ادور ام
Understanding Motivation	1	1	9	D/506/5327
Spelling Rules and Strategies in Practical	1	3	27	F/503/3163
Use	1	,	21	1/303/3103
Understanding Volume	1	1	9	F/503/3258
Using Calculations: Multiplication and	1	2	18	F/503/3356
Division of Whole Numbers				
Spelling Skills	1	3	27	F/503/3390

F/504/1151 F/505/4076
F/505/4076
F/505/8645
F/505/8791
F/505/8807
H/503/3169
H/505/4071
11/303/4071
H/505/4099
H/505/4104
H/505/8587
H/505/8718
11/303/8/18
H/506/1215
J/503/3259
J/503/3276
J/504/1149
3/304/1143
J/504/1152
J/504/7517
J/504/8196
3/301/0130
J/504/8277
J/504/9364
J/505/0451
J/505/1244
J/505/4080
J/505/4337
J/505/8551
J/505/8615
J/506/5323
K/503/3044
K/505/1947
K/505/2063
K/505/4069
K/505/4105
K/505/8557
K/505/8610

Understanding HE: Raising Aspirations	1	2	18	K/505/8719
Preparing for a Recruitment Interview	1	3	27	K/505/8722
Preparation for Work	1	3	27	K/505/8848
Calculation: Whole Numbers	1	3	27	K/505/9031
Young Parenthood	1	2	18	K/506/0728
Understanding Welfare at Work	1	3	30	K/618/6307
Punctuation and Grammar Skills	1	2	18	L/503/3392
Understanding Financial Products and	4	1	0	1/504/4452
Services	1	1	9	L/504/1153
Healthy Living	1	3	27	L/504/8264
Active Citizenship in the Local Community	1	1	9	L/504/8510
Time Management	1	3	27	L/504/8717
Improving Own Confidence	1	3	27	L/505/4078
Managing Your Own Learning	1	3	27	L/505/8552
Work, Review and Plan	1	3	27	L/505/8616
Carrying Out an Independent Research	1	3	27	1 /505 /9633
Project	1	3	27	L/505/8633
Understanding Personal Awareness	1	3	27	L/506/0673
Recognising Issues of Substance Misuse	1	1	9	M/505/1237
Research Project	1	3	16	M/505/2081
Skills for Independent Life	1	3	27	M/505/4073
Prepare for Interview	1	1	9	M/505/4106
Understanding what Volunteering is About	1	1	9	M/505/8611
Speaking and Listening Skills	1	3	27	M/505/8656
Understanding Welfare at Work	1	3	27	M/506/1993
Understanding Numbers	1	2	18	R/503/3166
Understanding and Using Decimals	1	2	18	R/503/3278
Developing Customer Service Skills	1	3	27	R/503/9226
Understanding and Using Shapes	1	3	27	R/503/9291
Personal Money Management	1	1	9	R/504/1154
Work Placement	1	3	27	R/504/8198
Induction to Study	1	3	27	R/504/8279
Aspects of Citizenship	1	3	27	R/504/8511
Presentation Skills	1	2	18	R/505/0453
Understanding Stress and Stress	1	3	27	R/505/1246
Management Techniques	1	3	21	N/303/1240
Understanding Young People, Law and	1	3	27	R/505/4101
Order	1	3	27	K/303/4101
Recognising Employment Opportunities	1	1	9	R/505/4342
Preparing for Interviews	1	1	9	R/505/5300
Personal Budgeting and Money	1	3	27	R/505/8567
Management	1	3	21	11/303/0307
Employment Rights, Contracts and Pay	1	3	27	R/505/8794
Measure: Time and Temperature	1	2	18	R/506/0920
Skills Used in Reading for Meaning	1	3	27	T/503/3158

Participating in a Vocational Taster	1	2	20	T/504/8632
Prejudice and Discrimination	1	3	27	T/504/8842
Building a Personal Career Portfolio	1	3	27	T/505/3989
Preparing for Work	1	3	27	T/505/4107
Undertaking an Enterprise Project	1	3	27	T/505/4446
Assertive Living	1	3	27	T/506/5320
Understanding and Using Fractions	1	2	18	Y/503/3170
Probability	1	1	9	Y/503/3282
Teamwork Skills	1	2	18	Y/504/9515
Personal Development	1	3	27	Y/506/0577
Understanding the Importance of a	4	4	0	V/F0C/0C12
Balanced Diet and Regular Exercise	1	1	9	Y/506/0613
Personal Budgeting and Managing Money	1	3	27	Y/506/0787
Using Cooking Skills in the Domestic	1	2	27	V/F0C/0700
Kitchen	1	3	27	Y/506/0790
Developing Confidence Working With	1	3	27	1/506/0476
Animals	1	3	21	J/506/0476
Assist with Maintaining the Health and	1	6	54	L/505/0726
Wellbeing of Animals	1	0	54	L/303/0720
Principles of the Care of Animals	1	2	18	M/505/8575
Assist with Animal Accommodation	1	2	18	T/505/8612
Assist with Feedstuffs for Small Animals	1	2	18	H/505/3051
Assist with the Care of Animals	1	2	18	A/505/8613
Use and Maintain Woodworking Tools	1	3	27	A/505/8725
Health and Safety in Construction	1	3	30	D/505/1363
Wallpapering Skills	1	3	27	D/506/5330
Use of Tools and Equipment for Bricklaying	1	3	27	F/505/8614
Constructing a One Brick Wide Wall using	1	3	27	H/504/9629
Bricklaying Skills	1	3	21	П/304/9029
Using Floor and Wall Tiling Techniques	1	3	27	H/504/9646
Developing Plumbing Skills	1	4	36	H/505/8668
Carpentry Hand Skills	1	3	27	J/503/2659
Assemble Units for Interiors	1	1	10	J/505/8601
Using Painting Skills for Interior Ceilings	1	2	27	V/F04/0647
and Walls	1	3	27	K/504/9647
Constructing a Cavity Wall Using	1	3	27	L/504/9625
Bricklaying Skills	1	3	21	L/304/9023
Decorative Paint Effects for Interior Walls	1	3	27	L/505/4114
Using Plastering Skills - Floating Coat to an	1	3	27	M/504/9648
Attached Pier	1	3	21	141/ 304/ 3040
Fitting Units for Interiors	1	1	10	M/505/0539
Plastering Techniques	1	3	27	R/504/9643
Introduction to Plastering Techniques	1	3	27	R/505/4969
Fix and Fit Work Surfaces	1	1	10	R/505/8603

Using Plactoring Chills Plactoring to a				
Using Plastering Skills - Plastering to a Window Reveal	1	3	27	T/504/9649
Constructing a Half Brick Wall Using				
Bricklaying Skills	1	3	27	Y/504/9627
Preparing Ceilings and Walls for	4	2	27	V/F04/0644
Decoration	1	3	27	Y/504/9644
Business Communication	1	3	27	F/505/4109
Understanding Time Management in the	1	2	18	D/F0F/0F04
Workplace	1	Z	18	R/505/8584
Industrial Fabric Printing	1	6	54	R/505/8729
Using Craft Skills with Natural Materials	1	3	27	T/505/8609
Using Craft Activities with Children and	1	3	27	D/504/9614
Young People	1	5	21	D/304/9014
Developing Skills for Listening to Children	1	3	27	H/503/8193
The Physical and Psychological Needs of	1	3	27	K/505/1611
Children	1	0	21	K/303/1011
Caring for Your Baby	1	3	27	M/505/8933
Caring for Young Children	1	3	27	T/505/3054
Understanding Play	1	3	27	Y/504/9613
Understanding Ecology and Conservation	1	3	27	Y/505/6576
Sowing and Growing Techniques	1	3	27	H/505/8797
Organic Horticulture	1	3	27	L/505/0600
Cultivating Compost and Soils	1	3	27	L/506/1015
Cultivating Herbs	1	3	27	R/503/2714
Developing Skills in Garden Horticulture	1	3	27	T/504/2880
Understanding the Principles of Care,				
Organisational Policies and the Role of the	1	3	27	J/505/8808
Care Worker				
Understanding Nutrition, Performance and	1	2	27	D/E0E/22C0
Healthy Eating	1	3	27	R/505/3269
Creative Writing Skills	1	3	27	M/505/4042
Technical Skills for Performance in the Arts	1	3	27	M/505/8723
Introduction to the Hospitality Industry	1	2	20	A/505/3198
Understanding Customer Service	1	3	27	A/506/1043
Preparing and Serving Drinks	1	3	27	D/505/8636
Customer Service in the Hospitality	1	3	20	F/505/3056
Industry	1	0	20	F/303/3030
Salon Reception Duties	1	3	22	H/504/9601
Food Service	1	2	18	J/505/3060
Basic Food Preparation and Cooking	1	3	30	K/505/3052
Using Kitchen Equipment	1	1	10	T/502/5075
Planning own Fitness Programme	1	4	30	D/504/8947
Take part in Exercise and Fitness	1	3	27	D/505/8801
The Angling Environment	1	3	27	D/506/4713
Using an Ordnance Survey Map	1	2	18	F/505/8631

Planning a Trip to a Visitor Attraction	1	3	25	H/504/7993
Developing Angling Skills	1	3	27	J/505/8629
Participating in Leisure Activities	1	3	27	L/505/0659
Taking Part in Sport	1	3	27	R/505/1330
Checking and Maintaining a Car's Tyre	1	1	0	D/F0F/0C03
Pressure and Tread	1	1	9	D/505/0603
Identification of Basic External and	1	3	27	11/505/0604
Internal Car Parts	1	3	27	H/505/0604
Tools, Equipment and Materials for	1	4	36	K/505/8669
Vehicle Maintenance	1	4	30	K/303/8009
Maintaining a Wheeled Vehicle for	1	2	18	M/504/8578
Personal Use	1	2	10	101/304/8378
Repair a Cycle Puncture	1	1	9	M/504/9584
Responsible Road Vehicle Ownership and	1	2	18	R/506/5325
Use	1	2	10	17,300/3323
Design Software	1	3	20	A/505/6389
IT Software Fundamentals	1	3	20	A/505/6392
Word Processing Software	1	3	20	D/505/6398
Video Software Skills	1	2	18	F/505/1730
Spreadsheet Software	1	3	20	F/505/3204
Using the Internet	1	3	20	H/505/3275
Using Email	1	2	15	L/505/3271
Multimedia Software Skills	1	3	27	M/505/1688
Presentation Software	1	3	20	M/505/3201
Desktop Publishing Software	1	3	20	R/505/3059
Imaging Software	1	3	20	R/505/3062
IT Communication Fundamentals	1	2	15	T/505/6391
Using Mobile IT Devices	1	2	15	Y/505/3273
Carry Out a Systematic Cycle Check	1	1	9	H/504/9582
Tools and Equipment for Garment Making	1	3	27	K/505/8803
Using Commercial Garment Patterns	1	3	27	K/506/5329
Garment Construction Skills: Making a	1	3	27	K/505/8560
Simple Top	1	3	21	17,505/6500

Ascentis Entry 3 Diploma in Skills Towards Enabling Progression (Step Up)

Learners must achieve 37 credits overall. 6 credits must be achieved from Core Skills. Learners may achieve the remaining credits from any unit group. A maximum of 6 credits may be taken from the ICT units. A maximum of 12 credits can be taken at Level 1.

Maximum Credits: 37

			IVIC	ximum Credits: 37
Unit Group A: Core Skills				
Title	Level	Credit Value	GLH	Unit ref
Issues of Substance Misuse	E3	1	10	A/504/8437
Skills for Shopping	E3	3	30	A/504/8695
Using Computers for Family Learning	E3	2	20	A/504/8857
Health and Safety Awareness	E3	1	10	A/504/9913
Drug and Alcohol Misuse Awareness	E3	3	30	A/505/8708
Grammar and Punctuation in Practical Use	E3	1	10	A/506/1768
College Induction	E3	3	30	D/504/8124
Understanding Family Relationships	E3	3	30	D/505/1279
Introduction to Developing Parenting Skills	E3	3	30	D/505/8569
Understanding How and Why to Support Children in Family Learning	E3	3	30	D/505/8572
Recognising Own Skills for Personal Development	E3	3	30	D/505/8958
Personal Budgeting and Managing Money	E3	3	30	D/506/5313
Engage in Discussion	E3	1	10	F/503/3048
Developing Skills for Gaining Employment	E3	3	30	F/504/8519
The Local Community	E3	1	10	F/505/3672
Introduction to Road Safety	E3	3	30	F/505/8712
Skills for Employability	E3	3	30	F/505/8788
Speaking to Communicate	E3	1	10	F/506/0671
Home and Personal Safety Awareness	E3	3	30	H/504/8433
Introduction to a Training Course	E3	3	30	H/504/8495
Recognise Trees and Plants and their Importance to Wildlife	E3	2	20	H/504/9565
Introduction to Understanding Sex and Relationships	E3	3	30	H/505/8573
Managing Social Relationships	E3	2	20	H/505/8623
Alcohol and Drug Misuse Awareness	E3	3	30	H/505/8783
Aspects of Citizenship	E3	3	30	J/504/8425
Time	E3	1	10	J/504/8716
Emotional Intelligence	E3	3	30	J/505/3737
Career Preparation	E3	1	10	J/505/3740
Introduction to Making and Using Story Sacks for Family Learning	E3	2	20	J/505/8548
Food Safety and Storage	E3	3	30	J/505/8646
Using a Personal Learning Programme	E3	3	30	J/505/8789

Making Choices in Pursuit of Personal				
Goals	E3	3	30	J/506/0574
Recognising Employment Opportunities	E3	1	10	K/504/8529
Planning for Personal Development	E3	1	10	K/505/3665
Young People, Law and Order	E3	3	30	K/505/3679
Employment Contracts and Payslips	E3	1	10	K/505/3746
Division of Whole Numbers	E3	1	10	K/505/4010
Understanding Self and Others	E3	3	30	K/506/0678
Work Experience	E3	3	30	L/504/8720
Accessing Public Transport	E3	3	30	L/504/9592
Money: Adding and Subtracting	E3	1	10	L/505/3089
Personal Study Skills	E3	3	30	L/505/3741
Preparation for Work Experience	E3	1	10	L/505/8583
Introduction to Customer Service Skills	E3	3	30	L/505/8597
Preparation for Production Skills	E3	3	30	M/505/3683
Data Handling: Extracting and Interpreting	E3	1	10	M/505/4008
Volunteering	E3	2	20	M/505/8592
Teamwork Skills	E3	2	20	R/505/5698
Introduction to Group and Teamwork				
Communication Skills	E3	3	30	R/505/8570
Living in the Community	E3	3	30	R/505/8598
Participating in a Vocational Taster	E3	2	20	R/506/5308
Diversity in Society	E3	3	30	T/504/8565
Data Handling: Recording and			10	T/505/1000
Representing Data	E3	1	10	T/505/4009
Developing and Applying Number Skills	E3	1	10	T/506/5317
Introduction to Food, Drink and Cooking	E3	3	30	Y/504/8509
Preparing for a Recruitment Interview	E3	2	20	Y/505/3743
Introduction to Assertiveness and Decision	F2	2	20	V/505/0560
Making Skills	E3	3	30	Y/505/8568
Developing Skills for a Healthy Lifestyle	E3	3	30	Y/506/5312
Take Part in an Activity	E3	2	20	T/504/8713
Spelling and Handwriting Skills	E3	1	10	A/503/3159
Getting to Know Woodlands	E3	3	30	M/505/6468
Measure: Capacity and Temperature	E3	1	10	A/505/4013
Rights and Responsibilities of Citizenship	E3	3	30	L/505/3674
Spelling in Practice	E3	1	10	A/503/3162
Reading Key Personal Words	E3	1	10	K/503/3156
Writing Composition Skills	E3	1	10	T/506/1770
Using Punctuation	E3	1	10	F/503/3289
Grammar Skills	E3	1	10	A/503/3050
Personal Learning Goals	E3	3	30	A/505/8787
Reading Grammar and Punctuation	E3	1	10	H/503/3155
Undertaking an Enterprise Project	E3	6	60	F/504/8570
Groom a Small Animal	E3	2	20	D/505/0777

Optional Units				
Animal Care				
Developing Confidence Working With	F2	2	20	D/504/0563
Animals	E3	3	30	R/504/9562
Recognise Types and Parts of the Body of	F2	2	20	V/F04/0F66
Small Animals	E3	2	20	K/504/9566
Assist with Catching and Restraining a	F2	2	20	V/F0F/0F00
Small Animal	E3	2	20	K/505/8588
Check that a Small Animal is Healthy	E3	2	20	L/504/9561
Administration				
Using the Telephone and Photocopier	E3	3	30	A/505/8790
Reception and Filing Skills	E3	3	30	H/505/3194
Building and Construction				
Health and Safety in Construction	E3	3	30	H/505/1381
Introduction to Carpentry and Joinery	E3	3	30	Y/505/3192
Crafts, Creative Arts and Design				
Needle/Textile Crafts	E3	3	30	D/505/5686
Basic Craft Skills	E3	3	30	H/505/5687
Using Mixed Media in 2D	E3	3	30	J/505/3608
Garment Making	E3	3	30	Y/505/3600
Child Development and Well Being				
Communication Between Children Aged 0-	E3	3	30	F/504/9606
3 Years and Adults	ES	5	30	F/304/9000
Introduction to Preparing, Presenting and				
Keeping Food for Children and Young	E3	3	30	J/505/8713
People				
Introduction to Developing Skills for Caring	E3	3	30	M/505/8785
for your Child		3	30	101/303/6763
Introduction to Food and Nutrition for	E3	3	30	R/505/3210
Children and Young People			30	
Human Growth and Development	E3	3	30	R/505/3675
Environmental Conservation				
Environmental Sustainability	E3	1	10	J/505/8503
Horticulture and Forestry				
Developing an Awareness of Soil Types	E3	3	30	D/505/6451
and Garden Habitats			30	5,000,0101
Developing Skills for Using and	E3	3	30	D/505/6465
Maintaining Garden Tools				
Clearing and Weeding a Garden	E3	2	20	F/505/0397
Sowing and Growing Plants	E3	3	30	K/505/3195
Amenity Horticulture Skills	E3	3	30	K/505/8929
Introduction to Propagation of Plants	E3	3	30	Y/505/3211
Planting in a Container	E3	3	30	D/505/0407
Introduction to cultivating plant cuttings	E3	3	30	A/504/5330
Introduction to Garden Maintenance Skills	E3	3	30	T/505/8786

History				
Discover Local History	E3	3	30	A/505/3606
ICT for Users				
Presentation Software	E3	2	20	A/505/3217
Personal Digital Photograph Processing	E3	1	10	F/505/1677
Desktop Publishing Software	E3	2	15	F/505/3185
Data Management Software	E3	2	15	H/505/6368
Design and Imaging Software	E3	2	15	H/505/6371
Using Graphics Software	E3	1	10	J/504/8960
Digital Lifestyle	E3	2	20	K/505/1673
IT User Fundamentals	E3	2	20	K/505/3214
Spreadsheet Software	E3	2	15	L/505/3223
Using Mobile IT Devices	E3	1	10	L/505/6378
Computer Security and Privacy	E3	1	10	L/505/8535
Introduction to Using the Internet for	F2	4	10	1 /506 /5307
Shopping	E3	1	10	L/506/5307
Word Processing Software	E3	2	15	M/505/3229
Computer Basics	E3	1	10	R/505/1652
The Internet and World Wide Web	E3	1	10	T/505/8545
Using Email	E3	1	10	Y/505/3225
Audio and Video Software	E3	2	15	Y/505/6366
Performing Arts				
Basic Performance Skills	E3	3	30	D/505/1007
Physical Performance Skills	E3	3	30	Y/505/3595
Retail and Commercial Enterprises				
Introduction to keeping the work area	E3	3	30	A/501/9522
clean, tidy and safe in a retail environment	E3	3	30	A/301/9322
Basic Cooking	E3	2	20	K/505/3181
Hairdressing: Introduction to Assisting a	E3	3	30	L/505/3187
Stylist	L3	3	30	L/303/3187
Plan and Participate in Short Walks	E3	3	30	L/506/4481
Basic Food Preparation	E3	2	20	M/505/3182
Serving Food and Drink	E3	2	20	T/505/6133
Introduction to Looking after Customers in	E3	3	30	T/505/8402
a Retail Environment		3	30	1/303/0402
Hair Plaiting	E3	3	30	F/505/8595
Customer Service in the Hospitality	E3	1	10	T/505/3183
Industry	LJ	_	10	1/303/3103
Sport, Leisure and Recreation				
Indoor Team Games	E3	3	30	A/505/8644
Taking Part in Sport	E3	3	30	F/505/8600
Improving Own Fitness	E3	3	30	L/505/8549
Transport, Operations and Maintenance				
Motor Vehicle Workshop Tools and	E3	2	20	A/505/0107
Equipment	25	_	20	7,7505/0107

Routine Vehicle Checks	E3	2	20	F/505/3221
Routine Wheel and Tyre Checks	E3	2	20	J/505/3222
Checking and Maintaining Fluid Levels on a	_		_	
Car	E3	1	10	L/505/0094
Washing a Car Exterior	E3	1	10	L/505/0418
Identification of Basic External and		_	10	
Internal Car Parts	E3	1	10	R/505/3188
Checking and Maintaining Car Tyre	F2	4	40	T/F0F/4404
Pressures and Tread	E3	1	10	T/505/4401
Valeting a Car Interior	E3	1	10	T/505/8707
Clean and Prepare a Cycle for Use	E3	1	10	J/504/9574
Level 1 Units				
CV Writing	1	1	9	L/600/9944
Handling Data	1	2	18	A/503/3291
Preparing to be a good tenant and	1	1	9	A/504/1147
neighbour	1	1	9	A/304/114/
Personal and Interpersonal Conflict	1	3	27	A/504/8826
Emotional Intelligence	1	3	27	A/505/4111
Numbers, Decimals, Fractions and	1	3	30	A/505/4867
Percentages	1	3	30	A/303/4807
Understanding Your Pay	1	3	27	A/505/5291
Developing Confidence and Self-Esteem	1	1	9	A/506/5318
Understanding and Using Percentages	1	2	18	D/503/3252
Writing for Meaning Skills	1	3	27	D/503/3302
Developing Personal Confidence and Self	1	3	27	D/504/8432
Awareness	1	3	27	D/ 304/ 8432
Improving own learning and performance	1	2	16	D/504/9497
Family Relationships	1	3	27	D/505/1282
Personal Relationships	1	3	27	D/505/1539
Equality and Diversity	1	3	24	D/505/1959
Independent Skills for Living in the	1	3	27	D/505/3999
Community	-	3	27	D/303/3333
Interpersonal Skills	1	3	27	D/505/4067
Personal Learning Programme	1	3	27	D/505/4070
Job Seeking Skills	1	3	27	D/505/4103
Planning a move into a new home	1	1	9	D/505/4666
Improving Assertiveness and Decision	1	3	27	D/505/8555
Making	_		21	
Understanding Motivation	1	1	9	D/506/5327
Spelling Rules and Strategies in Practical	1	3	27	F/503/3163
Use				
Understanding Volume	1	1	9	F/503/3258
Using Calculations: Multiplication and Division of Whole Numbers	1	2	18	F/503/3356
Spelling Skills	1	3	27	F/503/3390

Understand how to look after a new home	1	1	9	F/504/1151
Further Education Enrichment Activity	1	2	18	F/505/4076
Understanding Work-Based Placements	1	1	9	F/505/8645
Alcohol Awareness for the Individual	1	3	27	F/505/8791
Understanding Diversity within Society	1	3	27	F/505/8807
Understanding and Using 2D Shapes	1	1	9	H/503/3169
Personal Learning Skills	1	6	54	H/505/4071
Understanding Rights and Responsibilities of Citizenship	1	3	27	H/505/4099
Personal Career Planning	1	3	27	H/505/4104
Problem Solving in the Workplace	1	3	27	H/505/8587
Approaches to Learning	1	1	9	H/505/8718
Introduction to Drug Awareness for the		_	_	
Individual	1	3	27	H/506/1215
Using Calculations: Addition and				
Subtraction of Whole Numbers	1	1	9	J/503/3259
Understanding Perimeter and Area	1	1	9	J/503/3276
Understand how to apply for housing	1	1	9	J/504/1149
Understand how to look after personal				
health and hygiene	1	1	9	J/504/1152
Communication in the Workplace	1	3	27	J/504/7517
Sex and Relationships	1	3	24	J/504/8196
Independent Shopping for Household				
Items	1	3	27	J/504/8277
Health and Safety in a Practical				
Environment	1	1	9	J/504/9364
Group and Teamwork Communication				
Skills	1	2	18	J/505/0451
Understanding Own Response to Body				
Image	1	2	18	J/505/1244
Making Choices in Pursuit of Personal				
Goals	1	3	27	J/505/4080
Take Part in an Activity	1	1	9	J/505/4337
Managing Own Relationship with Others	1	3	27	J/505/8551
How the Body Works	1	2	18	J/505/8615
Transforming Own Behaviour in Conflict	1	3	27	J/506/5323
Data Calculations	1	1	9	K/503/3044
Calculations using Fractions, Decimals and				
Percentages	1	3	24	K/505/1947
Measures and Shape	1	3	24	K/505/2063
Personal Development Skills	1	3	27	K/505/4069
Personal Career Preparation	1	1	9	K/505/4105
Health and Hygiene in the Home	1	3	27	K/505/8557
Understanding Pay and Payslips	1	1	9	K/505/8610
Understanding HE: Raising Aspirations	1	2	18	K/505/8719
Onderstanding HE. Naising Aspirations	1		10	בד וסוכחר ואו

Preparing for a Recruitment Interview	1	3	27	K/505/8722
Preparation for Work	1	3	27	K/505/8848
Calculation: Whole Numbers	1	3	27	K/505/9031
Young Parenthood	1	2	18	K/506/0728
Understanding Welfare at Work	1	3	30	K/618/6307
Punctuation and Grammar Skills	1	2	18	L/503/3392
Understanding financial products and	4	4	0	1/504/4453
services	1	1	9	L/504/1153
Healthy Living	1	3	27	L/504/8264
Active Citizenship in the Local Community	1	1	9	L/504/8510
Time Management	1	3	27	L/504/8717
Improving Own Confidence	1	3	27	L/505/4078
Managing Your Own Learning	1	3	27	L/505/8552
Work, Review and Plan	1	3	27	L/505/8616
Carrying Out an Independent Research	4	2	27	1/505/0633
Project	1	3	27	L/505/8633
Understanding Personal Awareness	1	3	27	L/506/0673
Recognising Issues of Substance Misuse	1	1	9	M/505/1237
Research Project	1	3	16	M/505/2081
Skills for Independent Life	1	3	27	M/505/4073
Prepare for Interview	1	1	9	M/505/4106
Understanding what Volunteering is About	1	1	9	M/505/8611
Speaking and Listening Skills	1	3	27	M/505/8656
Understanding Welfare at Work	1	3	27	M/506/1993
Understanding Numbers	1	2	18	R/503/3166
Understanding and Using Decimals	1	2	18	R/503/3278
Developing Customer Service Skills	1	3	27	R/503/9226
Understanding and Using Shapes	1	3	27	R/503/9291
Personal Money Management	1	1	9	R/504/1154
Work Placement	1	3	27	R/504/8198
Induction to Study	1	3	27	R/504/8279
Aspects of Citizenship	1	3	27	R/504/8511
Presentation Skills	1	2	18	R/505/0453
Understanding Stress and Stress	4	2	27	D/F0F/4246
Management Techniques	1	3	27	R/505/1246
Understanding Young People, Law and	4	2	27	D/F0F/4404
Order	1	3	27	R/505/4101
Recognising Employment Opportunities	1	1	9	R/505/4342
Preparing for Interviews	1	1	9	R/505/5300
Personal Budgeting and Money	4	2	27	D/F0F/0FC7
Management	1	3	27	R/505/8567
Employment Rights, Contracts and Pay	1	3	27	R/505/8794
Measure: Time and Temperature	1	2	18	R/506/0920
Skills Used in Reading for Meaning	1	3	27	T/503/3158
Participating in a Vocational Taster	1	2	20	T/504/8632
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rejudice and Discrimination	1	3	27	T/504/8842
uilding a Personal Career Portfolio	1	3	27	T/505/3989
reparing for Work	1	3	27	T/505/4107
Indertaking an Enterprise Project	1	3	27	T/505/4446
ssertive Living	1	3	27	T/506/5320
Inderstanding and Using Fractions	1	2	18	Y/503/3170
robability	1	1	9	Y/503/3282
eamwork Skills	1	2	18	Y/504/9515
ersonal Development	1	3	27	Y/506/0577
Inderstanding the Importance of a	1	1	9	Y/506/0613
alanced Diet and Regular Exercise	1	1	9	1/300/0013
ersonal Budgeting and Managing Money	1	3	27	Y/506/0787
Ising Cooking Skills in the Domestic	1	2	27	V/F06/0700
itchen	1	3	27	Y/506/0790
Developing Confidence Working With	1	3	27	J/506/0476
nimals		3	21	J/300/04/0
ssist with Maintaining the Health and	1	6	54	L/505/0726
Vellbeing of Animals	1	0	54	L/303/0720
rinciples of the Care of Animals	1	2	18	M/505/8575
ssist with Animal Accommodation	1	2	18	T/505/8612
ssist with Feedstuffs for Small Animals	1	2	18	H/505/3051
ssist with the Care of Animals	1	2	18	A/505/8613
Ise and Maintain Woodworking Tools	1	3	27	A/505/8725
lealth and Safety in Construction	1	3	30	D/505/1363
Vallpapering Skills	1	3	27	D/506/5330
Jse of Tools and Equipment for Bricklaying	1	3	27	F/505/8614
Constructing a One Brick Wide Wall using	1	2	27	11/504/0630
ricklaying Skills	1	3	27	H/504/9629
Ising Floor and Wall Tiling Techniques	1	3	27	H/504/9646
Developing Plumbing Skills	1	4	36	H/505/8668
Carpentry Hand Skills	1	3	27	J/503/2659
ssemble Units for Interiors	1	1	10	J/505/8601
Ising Painting Skills for Interior Ceilings	1	2	27	V/F04/0647
nd Walls	1	3	27	K/504/9647
Constructing a Cavity Wall Using	1	2	27	1/504/0635
ricklaying Skills	1	3	27	L/504/9625
ecorative Paint Effects for Interior Walls	1	3	27	L/505/4114
Ising Plastering Skills - Floating Coat to an	1	2	27	NA/FOA/OCA9
ttached Pier	1	3	21	IVI/ 3U4/ 9048
itting Units for Interiors	1	1	10	M/505/0539
lastering Techniques	1	3	27	R/504/9643
ntroduction to Plastering Techniques	1	3	27	R/505/4969
ix and Fit Work Surfaces	1	1	10	R/505/8603
Ising Plastering Skills - Plastering to a	1	2	27	T/F04/0640
Vindow Reveal	1	3	21	1/304/9649
Developing Plumbing Skills Carpentry Hand Skills Carpentry Car	1 1 1 1 1 1 1 1 1 1	4 3 1 3 3 3 3 1 3 3	36 27 10 27 27 27 27 10 27 27	H/505/866 J/503/2659 J/505/8609 K/504/964 L/504/962 L/505/4119 M/504/964 M/505/053 R/504/964 R/505/496

Constructing a Half Brick Wall Using 1 3 27 Y/504/9627 Preparing Cellings and Walls for 1 3 27 Y/504/9644 Business Communication 1 3 27 F/505/4109 Understanding Time Management in the 1 2 18 R/505/8584 Industrial Fabric Printing 1 6 54 R/505/8584 Industrial Fabric Printing 1 6 54 R/505/8729 Using Craft Skills with Natural Materials 1 3 27 T/505/8609 Using Craft Skills with Natural Materials 1 3 27 T/505/8609 Using Craft Activities with Children and 1 3 27 T/505/8609 Using Craft Activities with Children and 1 3 27 T/505/8609 Using Craft Activities with Children and 1 3 27 T/505/8609 Using Craft Activities with Children 1 3 27 T/505/8619 The Physical and Psychological Needs of 1 3 27 T/505/8619 The Physical and Psychological Needs of 1 3 27 T/505/8619 Understanding Play 1 3 27 T/505/3054 Understanding Play 1 3 27 T/505/3054 Understanding Play 1 3 27 T/505/6576 Sowing and Growing Techniques 1 3 27 T/505/6576 Understanding Play 1 3 27 T/505/6576 Urdivating Compost and Soils 1 3 27 T/505/6600 Urdivating Compost and Soils 1 3 27 T/505/6600 Urdivating Geometry and Soils 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the 1 3 27 T/505/8808 Understanding Play Triciples of Care, Organisational Policies and the Role of the 1 3 27 T/505/8608 Understanding Nutrition, Performance and Healthy Eating 1 3 27 T/505/8608 Technical Skills for Performance in the Arts 1 3 27 T/505/8608 Technical Skills for Performance in the Arts 1 3 27 T/505/8608 Technical Skills for Performance in the Arts 1 3 27 T/505/8608 Technical Skills for Performance in the Arts 1 3 27 T/505/8608 Technical Skills for Performance in the Arts 1 3 27 T/505/8608 Technical Skills for Performance in the Arts 1 3			T	I	
Preparing Ceilings and Walls for Decoration		1	3	27	Y/504/9627
Decoration 1		_	_		
Understanding Time Management in the Workplace		1	3	27	Y/504/9644
Workplace 1	Business Communication	1	3	27	F/505/4109
Workplace	Understanding Time Management in the	1	2	10	D/F0F/0F04
Using Craft Skills with Natural Materials 1 3 27 T/505/8609 Using Craft Activities with Children and Young People 1 3 27 D/504/9614 Developing Skills for Listening to Children 1 3 27 H/503/8193 The Physical and Psychological Needs of Children 1 3 27 K/505/1611 Caring for Your Baby 1 3 27 M/505/8933 Caring for Young Children 1 3 27 M/505/8933 Caring for Young Children 1 3 27 T/505/3054 Understanding Play 1 3 27 T/505/3054 Understanding Ecology and Conservation 1 3 27 T/505/6576 Sowing and Growing Techniques 1 3 27 H/505/8797 Organic Horticulture 1 3 27 H/505/8797 Organic Horticulture 1 3 27 L/506/1015 Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Ero	Workplace	1	2	18	K/3U3/8384
Using Craft Activities with Children and Young People	Industrial Fabric Printing	1	6	54	R/505/8729
Young People 1 3 27 D/504/9614 Developing Skills for Listening to Children 1 3 27 H/503/8193 The Physical and Psychological Needs of Children 1 3 27 K/505/1611 Caring for Your Baby 1 3 27 M/505/8933 Caring for Young Children 1 3 27 T/505/3054 Understanding Play 1 3 27 T/505/3054 Understanding Ecology and Conservation 1 3 27 T/505/6576 Sowing and Growing Techniques 1 3 27 H/505/8797 Organic Horticulture 1 3 27 L/506/600 Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 L/506/1015 Cultivating Indighter Principles of Care, Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Understandin	Using Craft Skills with Natural Materials	1	3	27	T/505/8609
Young People	Using Craft Activities with Children and	1	2	27	D/E04/0614
The Physical and Psychological Needs of Children	Young People	1	5	21	D/304/9014
Children 1 3 27 K/505/1611 Caring for Your Baby 1 3 27 M/505/8933 Caring for Young Children 1 3 27 T/505/3054 Understanding Play 1 3 27 T/504/9613 Understanding Ecology and Conservation 1 3 27 Y/505/6576 Sowing and Growing Techniques 1 3 27 H/505/8797 Organic Horticulture 1 3 27 L/505/0600 Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 T/504/2880 Understanding Bills in Garden Horticulture 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the 1 3 27 J/505/8808 Care Worker Understanding Nutrition, Performance and Healthy Eating 1 3 27 M/505/3269	Developing Skills for Listening to Children	1	3	27	H/503/8193
Caring for Your Baby 1 3 27 M/505/8933 Caring for Young Children 1 3 27 T/505/3054 Understanding Play 1 3 27 Y/504/9613 Understanding Ecology and Conservation 1 3 27 Y/505/6576 Sowing and Growing Techniques 1 3 27 L/505/6506 Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker Understanding Nutrition, Performance and Healthy Eating Creative Writing Skills for Performance in the Arts 1 3 27 M/505/829 Understanding Customer Service 1 3 27 M/505/823 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 M/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	The Physical and Psychological Needs of	1	2	27	V/E0E/1611
Caring for Young Children 1 3 27 T/505/3054 Understanding Play 1 3 27 Y/504/9613 Understanding Ecology and Conservation 1 3 27 Y/505/6576 Sowing and Growing Techniques 1 3 27 H/505/8797 Organic Horticulture 1 3 27 L/506/0600 Cultivating Compost and Soils 1 3 27 L/506/01015 Cultivating Herbs 1 3 27 R/503/2714 Developing Skills in Garden Horticulture 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Understanding Nutrition, Performance and Healthy Eating 1 3 27 M/505/8808 Care Worker 1 3 27 M/505/8808 Creative Writing Skills 1 3 27 M/505/829 Healthy Eating 1 3 27 M/505/8723	Children	1	3	21	K/303/1011
Understanding Play	Caring for Your Baby	1	3	27	M/505/8933
Understanding Ecology and Conservation 1 3 27 Y/505/6576	Caring for Young Children	1	3	27	T/505/3054
Sowing and Growing Techniques 1 3 27 H/505/8797 Organic Horticulture 1 3 27 L/505/0600 Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 R/503/2714 Developing Skills in Garden Horticulture 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Understanding Nutrition, Performance and Healthy Eating 1 3 27 M/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality 1 3	Understanding Play	1	3	27	Y/504/9613
Organic Horticulture 1 3 27 L/505/0600 Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 R/503/2714 Developing Skills in Garden Horticulture 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the 1 3 27 J/505/8808 Care Worker Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 <td>Understanding Ecology and Conservation</td> <td>1</td> <td>3</td> <td>27</td> <td>Y/505/6576</td>	Understanding Ecology and Conservation	1	3	27	Y/505/6576
Cultivating Compost and Soils 1 3 27 L/506/1015 Cultivating Herbs 1 3 27 R/503/2714 Developing Skills in Garden Horticulture 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Care Worker Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3188 Understanding Customer Service 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 27 D/505/8636 Customer Servic	Sowing and Growing Techniques	1	3	27	H/505/8797
Cultivating Herbs 1 3 27 R/503/2714 Developing Skills in Garden Horticulture 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/4042 Technical Skills for Performance in the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 1	Organic Horticulture	1	3	27	L/505/0600
Developing Skills in Garden Horticulture 1 3 27 T/504/2880 Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1	Cultivating Compost and Soils	1	3	27	L/506/1015
Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2	Cultivating Herbs	1	3	27	R/503/2714
Organisational Policies and the Role of the Care Worker 1 3 27 J/505/8808 Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 20 F/505/3056 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 1 1 <td< td=""><td>Developing Skills in Garden Horticulture</td><td>1</td><td>3</td><td>27</td><td>T/504/2880</td></td<>	Developing Skills in Garden Horticulture	1	3	27	T/504/2880
Care Worker Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/505/8801 <td>Understanding the Principles of Care,</td> <td></td> <td></td> <td></td> <td></td>	Understanding the Principles of Care,				
Understanding Nutrition, Performance and Healthy Eating 1 3 27 R/505/3269 Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8631 The An	Organisational Policies and the Role of the	1	3	27	J/505/8808
Healthy Eating	Care Worker				
Healthy Eating Creative Writing Skills 1 3 27 M/505/4042	Understanding Nutrition, Performance and	1	2	27	D/E0E/2260
Technical Skills for Performance in the Arts 1 3 27 M/505/8723 Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attr	Healthy Eating	1	3	21	K/3U3/3209
Introduction to the Hospitality Industry 1 2 20 A/505/3198 Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Customer Service in the Hospitality Industry 1 3 20 F/505/8036 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attr	Creative Writing Skills	1	3	27	M/505/4042
Understanding Customer Service 1 3 27 A/506/1043 Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Technical Skills for Performance in the Arts	1	3	27	M/505/8723
Preparing and Serving Drinks 1 3 27 D/505/8636 Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Introduction to the Hospitality Industry	1	2	20	A/505/3198
Customer Service in the Hospitality Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Understanding Customer Service	1	3	27	A/506/1043
Industry 1 3 20 F/505/3056 Salon Reception Duties 1 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Preparing and Serving Drinks	1	3	27	D/505/8636
Industry 3 22 H/504/9601 Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Customer Service in the Hospitality	1	2	20	E/E0E/20E6
Food Service 1 2 18 J/505/3060 Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Industry	1	3	20	F/303/3030
Basic Food Preparation and Cooking 1 3 30 K/505/3052 Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Salon Reception Duties	1	3	22	H/504/9601
Using Kitchen Equipment 1 1 10 T/502/5075 Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Food Service	1	2	18	J/505/3060
Planning own Fitness Programme 1 4 30 D/504/8947 Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Basic Food Preparation and Cooking	1	3	30	K/505/3052
Take part in Exercise and Fitness 1 3 27 D/505/8801 The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Using Kitchen Equipment	1	1	10	T/502/5075
The Angling Environment 1 3 27 D/506/4713 Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Planning own Fitness Programme	1	4	30	D/504/8947
Using an Ordnance Survey Map 1 2 18 F/505/8631 Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	Take part in Exercise and Fitness	1	3	27	D/505/8801
Planning a Trip to a Visitor Attraction 1 3 25 H/504/7993	The Angling Environment	1	3	27	D/506/4713
	Using an Ordnance Survey Map	1	2	18	F/505/8631
Developing Angling Skills 1 3 27 J/505/8629	Planning a Trip to a Visitor Attraction	1	3	25	H/504/7993
	Developing Angling Skills	1	3	27	J/505/8629

Participating in Leisure Activities	1	3	27	L/505/0659
Taking Part in Sport	1	3	27	R/505/1330
Checking and Maintaining a Car's Tyre	1	1	9	D/505/0603
Pressure and Tread	1	1	9	D/303/0603
Identification of Basic External and	1	3	27	H/505/0604
Internal Car Parts	1	3	27	11/303/0004
Tools, Equipment and Materials for	1	4	36	K/505/8669
Vehicle Maintenance	1	4	30	17,505/8005
Maintaining a Wheeled Vehicle for	1	2	18	M/504/8578
Personal Use	1	2	10	101/304/8378
Repair a Cycle Puncture	1	1	9	M/504/9584
Responsible Road Vehicle Ownership and	1	2	18	R/506/5325
Use	1	2	10	17,500/5525
Design Software	1	3	20	A/505/6389
IT Software Fundamentals	1	3	20	A/505/6392
Word Processing Software	1	3	20	D/505/6398
Video Software Skills	1	2	18	F/505/1730
Spreadsheet Software	1	3	20	F/505/3204
Using the Internet	1	3	20	H/505/3275
Using Email	1	2	15	L/505/3271
Multimedia Software Skills	1	3	27	M/505/1688
Presentation Software	1	3	20	M/505/3201
Desktop Publishing Software	1	3	20	R/505/3059
Imaging Software	1	3	20	R/505/3062
IT Communication Fundamentals	1	2	15	T/505/6391
Using Mobile IT Devices	1	2	15	Y/505/3273
Carry Out a Systematic Cycle Check	1	1	9	H/504/9582
Tools and Equipment for Garment Making	1	3	27	K/505/8803
Using Commercial Garment Patterns	1	3	27	K/506/5329
Garment Construction Skills: Making a	1	3	27	K/505/8560
Simple Top				

Ascentis Level 1 Award in Skills Towards Enabling Progression (Step Up)

Learners must achieve 6 credits from any group. A maximum of 3 credits may be taken from the ICT units.

Maximum credits: 6

Core Skills				aximum credits. 6
Title	Level	Credit Value	GLH	Unit ref
CV Writing	1	1	9	L/600/9944
Handling Data	1	2	18	A/503/3291
Preparing to be a good tenant and neighbour	1	1	9	A/504/1147
Personal and Interpersonal Conflict	1	3	27	A/504/8826
Emotional Intelligence	1	3	27	A/505/4111
Numbers, Decimals, Fractions and		3	21	A/303/4111
Percentages	1	3	30	A/505/4867
Understanding Your Pay	1	3	27	A/505/5291
Developing Confidence and Self-Esteem	1	1	9	A/506/5318
Understanding and Using Percentages	1	2	18	D/503/3252
Writing for Meaning Skills	1	3	27	D/503/3302
Developing Personal Confidence and Self Awareness	1	3	27	D/504/8432
Improving own learning and performance	1	2	16	D/504/9497
Family Relationships	1	3	27	D/505/1282
Personal Relationships	1	3	27	D/505/1539
Equality and Diversity	1	3	24	D/505/1959
Independent Skills for Living in the Community	1	3	27	D/505/3999
Interpersonal Skills	1	3	27	D/505/4067
Personal Learning Programme	1	3	27	D/505/4070
Job Seeking Skills	1	3	27	D/505/4103
Planning a move into a new home	1	1	9	D/505/4666
Improving Assertiveness and Decision Making	1	3	27	D/505/8555
Understanding Motivation	1	1	9	D/506/5327
Spelling Rules and Strategies in Practical	1	3	27	F/503/3163
Use		3	21	1/303/3103
Understanding Volume	1	1	9	F/503/3258
Using Calculations: Multiplication and Division of Whole Numbers	1	2	18	F/503/3356
Spelling Skills	1	3	27	F/503/3390
Understand how to look after a new home	1	1	9	F/503/3390 F/504/1151
Further Education Enrichment Activity	1	2	18	F/505/4076
Understanding Work-Based Placements	1	1	9	F/505/8645
Alcohol Awareness for the Individual	1	3	27	F/505/8791
Understanding Diversity within Society	1	3	27	F/505/8807
onderstanding Diversity within Society	1	3	21	F/3U3/00U/

	T	1	ī	T
Understanding and Using 2D Shapes	1	1	9	H/503/3169
Personal Learning Skills	1	6	54	H/505/4071
Understanding Rights and Responsibilities	1	3	27	H/505/4099
of Citizenship	-	3	27	11/303/4033
Personal Career Planning	1	3	27	H/505/4104
Problem Solving in the Workplace	1	3	27	H/505/8587
Approaches to Learning	1	1	9	H/505/8718
Introduction to Drug Awareness for the	1	3	27	H/506/1215
Individual	1	3	27	11/300/1213
Using Calculations: Addition and	1	1	9	J/503/3259
Subtraction of Whole Numbers	1	1	9	1/303/3239
Understanding Perimeter and Area	1	1	9	J/503/3276
Understand how to apply for housing	1	1	9	J/504/1149
Understand how to look after personal	1	1	9	J/504/1152
health and hygiene	1	1	9	1/304/1132
Communication in the Workplace	1	3	27	J/504/7517
Sex and Relationships	1	3	24	J/504/8196
Independent Shopping for Household	1	2	27	1/504/0277
Items	1	3	27	J/504/8277
Health and Safety in a Practical	4	4	0	1/504/0264
Environment	1	1	9	J/504/9364
Group and Teamwork Communication	4	2	10	1/505/0454
Skills	1	2	18	J/505/0451
Understanding Own Response to Body	1	2	10	1/505/1244
Image	1	2	18	J/505/1244
Making Choices in Pursuit of Personal Goals	1	3	27	J/505/4080
Take Part in an Activity	1	1	9	J/505/4337
Managing Own Relationship with Others	1	3	27	J/505/8551
How the Body Works	1	2	18	J/505/8615
Transforming Own Behaviour in Conflict	1	3	27	J/506/5323
Data Calculations	1	1	9	K/503/3044
Calculations using Fractions, Decimals and	_	_		
Percentages	1	3	24	K/505/1947
Measures and Shape	1	3	24	K/505/2063
Personal Development Skills	1	3	27	K/505/4069
Personal Career Preparation	1	1	9	K/505/4105
Health and Hygiene in the Home	1	3	27	K/505/8557
Understanding Pay and Payslips	1	1	9	K/505/8610
Understanding HE: Raising Aspirations	1	2	18	K/505/8719
Preparing for a Recruitment Interview	1	3	27	K/505/8722
Preparation for Work	1	3	27	K/505/8848
Calculation: Whole Numbers	1	3	27	K/505/9031
Young Parenthood	1	2	18	K/506/0728
Understanding Welfare at Work	1	3	30	K/618/6307
Punctuation and Grammar Skills	1	2	18	L/503/3392

Services	Understanding financial products and				
Healthy Living		1	1	9	L/504/1153
Active Citizenship in the Local Community		1	3	27	L/504/8264
Time Management					
Improving Own Confidence					
Managing Your Own Learning 1 3 27 L/505/8552 Work, Review and Plan 1 3 27 L/505/8616 Carrying Out an Independent Research Project 1 3 27 L/505/8633 Project 1 3 27 L/506/0673 Recognising Issues of Substance Misuse 1 1 9 M/505/1237 Research Project 1 3 16 M/505/2081 Skills for Independent Life 1 3 27 M/505/4073 Prepare for Interview 1 1 9 M/505/4106 Understanding what Volunteering is About 1 1 9 M/505/8615 Speaking and Listening Skills 1 3 27 M/505/8615 Understanding Welfare at Work 1 3 27 M/505/8615 Understanding Numbers 1 2 18 R/503/3166 Understanding and Using Decimals 1 2 18 R/503/3278 Developing Customer Service Skills 1 3 <td></td> <td></td> <td></td> <td></td> <td></td>					
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Project					
Understanding Personal Awareness 1 3 27		1	3	27	L/505/8633
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Understanding Welfare at Work 1 3 27 M/506/1993 Understanding Numbers 1 2 18 R/503/3166 Understanding and Using Decimals 1 2 18 R/503/3278 Developing Customer Service Skills 1 3 27 R/503/9226 Understanding and Using Shapes 1 3 27 R/503/9291 Personal Money Management 1 1 9 R/504/1154 Work Placement 1 3 27 R/504/8198 Induction to Study 1 3 27 R/504/8511					
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Preparing for Interviews 1 1 9 R/505/5300 Personal Budgeting and Money Management 1 3 27 R/505/8567 Employment Rights, Contracts and Pay 1 3 27 R/505/8794 Measure: Time and Temperature 1 2 18 R/506/0920 Skills Used in Reading for Meaning 1 3 27 T/503/3158 Participating in a Vocational Taster 1 2 20 T/504/8632 Prejudice and Discrimination 1 3 27 T/504/8842 Building a Personal Career Portfolio 1 3 27 T/505/3989 Preparing for Work 1 3 27 T/505/4407 Undertaking an Enterprise Project 1 3 27 T/506/5320	Recognising Employment Opportunities	1	1	9	R/505/4342
Personal Budgeting and Money Management 1 3 27 R/505/8567 Employment Rights, Contracts and Pay 1 3 27 R/505/8794 Measure: Time and Temperature 1 2 18 R/506/0920 Skills Used in Reading for Meaning 1 3 27 T/503/3158 Participating in a Vocational Taster 1 2 20 T/504/8632 Prejudice and Discrimination 1 3 27 T/504/8842 Building a Personal Career Portfolio 1 3 27 T/505/3989 Preparing for Work 1 3 27 T/505/4107 Undertaking an Enterprise Project 1 3 27 T/505/4446 Assertive Living 1 3 27 T/506/5320		1	1	9	
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Participating in a Vocational Taster 1 2 20 T/504/8632 Prejudice and Discrimination 1 3 27 T/504/8842 Building a Personal Career Portfolio 1 3 27 T/505/3989 Preparing for Work 1 3 27 T/505/4107 Undertaking an Enterprise Project 1 3 27 T/505/4446 Assertive Living 1 3 27 T/506/5320	Skills Used in Reading for Meaning	1	3	27	T/503/3158
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Building a Personal Career Portfolio 1 3 27 T/505/3989 Preparing for Work 1 3 27 T/505/4107 Undertaking an Enterprise Project 1 3 27 T/505/4446 Assertive Living 1 3 27 T/506/5320		1	3	27	
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Undertaking an Enterprise Project 1 3 27 T/505/4446 Assertive Living 1 3 27 T/506/5320	Preparing for Work	1	3	27	T/505/4107
Assertive Living 1 3 27 T/506/5320		1	3	27	-
		1	3	27	
condensitationing and using fractions $=$ 1 $=$ 2 $=$ 18 $=$ 1/503/31/0 $=$	Understanding and Using Fractions	1	2	18	Y/503/3170

Probability	1	1	9	Y/503/3282
Teamwork Skills	1	2	18	Y/504/9515
Personal Development	1	3	27	Y/506/0577
Understanding the Importance of a	1	1	9	Y/506/0613
Balanced Diet and Regular Exercise	1	1	9	1/500/0015
Personal Budgeting and Managing Money	1	3	27	Y/506/0787
Using Cooking Skills in the Domestic	1	3	27	Y/506/0790
Kitchen	1	3	21	1/300/0790
College Induction	1	3	27	H/503/3043
Principles of Dealing with Animal	1	2	18	A/505/8627
Accommodation	1	2	10	A/303/8027
Work Experience	1	3	27	T/505/8724
Agriculture and Animal Care				
Developing Confidence Working With	1	3	27	J/506/0476
Animals	1	3	27	3/300/04/0
Assist with Maintaining the Health and	1	6	54	L/505/0726
Wellbeing of Animals	1	U	54	L/303/0720
Principles of the Care of Animals	1	2	18	M/505/8575
Assist with Animal Accommodation	1	2	18	T/505/8612
Assist with Feedstuffs for Small Animals	1	2	18	H/505/3051
Assist with the Care of Animals	1	2	18	A/505/8613
Building and Construction				
Use and Maintain Woodworking Tools	1	3	27	A/505/8725
Health and Safety in Construction	1	3	30	D/505/1363
Wallpapering Skills	1	3	27	D/506/5330
Use of Tools and Equipment for Bricklaying	1	3	27	F/505/8614
Constructing a One Brick Wide Wall using	1	3	27	H/504/9629
Bricklaying Skills	1	5	21	П/304/9029
Using Floor and Wall Tiling Techniques	1	3	27	H/504/9646
Developing Plumbing Skills	1	4	36	H/505/8668
Carpentry Hand Skills	1	3	27	J/503/2659
Assemble Units for Interiors	1	1	10	J/505/8601
Using Painting Skills for Interior Ceilings	1	3	27	K/504/9647
and Walls	1	3	27	K/304/3047
Constructing a Cavity Wall Using Bricklaying	1	3	27	L/504/9625
Skills	1	3	27	L/304/9023
Decorative Paint Effects for Interior Walls	1	3	27	L/505/4114
Using Plastering Skills - Floating Coat to an	1	3	27	M/504/9648
Attached Pier	1	3	27	101/304/3048
Fitting Units for Interiors	1	1	10	M/505/0539
Plastering Techniques	1	3	27	R/504/9643
Introduction to Plastering Techniques	1	3	27	R/505/4969
Fix and Fit Work Surfaces	1	1	10	R/505/8603
Using Plastering Skills - Plastering to a	1	3	27	T/504/9649
Window Reveal	1	3	۷1	1/304/3043

Constructing a Half Brick Wall Using Bricklaying Skills Preparing Ceilings and Walls for Decoration 1 3 27 Y/504/9627 Business Management Business Communication 1 3 27 F/505/4109 Understanding Time Management in the Workplace Crafts, Creative Arts and Design Industrial Fabric Printing 1 3 27 F/505/8729 Using Craft Skills with Natural Materials 1 3 27 T/505/8609 Tools and Equipment for Garment Making Using Commercial Garment Patterns 1 3 27 K/506/5329 Garment Construction Skills: Making a
Preparing Ceilings and Walls for Decoration 1 3 27 Y/504/9644 Business Management Business Communication 1 3 27 F/505/4109 Understanding Time Management in the Workplace 1 2 18 R/505/8584 Crafts, Creative Arts and Design Industrial Fabric Printing 1 6 54 R/505/8729 Using Craft Skills with Natural Materials 1 3 27 T/505/8609 Tools and Equipment for Garment Making 1 3 27 K/505/8803 Using Commercial Garment Patterns 1 3 27 K/506/5329 Garment Construction Skills: Making a
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Understanding Time Management in the Workplace 1 2 18 R/505/8584 Crafts, Creative Arts and Design Industrial Fabric Printing 1 6 54 R/505/8729 Using Craft Skills with Natural Materials 1 3 27 T/505/8609 Tools and Equipment for Garment Making 1 3 27 K/505/8803 Using Commercial Garment Patterns 1 3 27 K/506/5329 Garment Construction Skills: Making a
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Using Commercial Garment Patterns 1 3 27 K/506/5329 Garment Construction Skills: Making a
Garment Construction Skills: Making a
Simple Top 1 3 27 K/505/8560
Child Development and Well Being
Using Craft Activities with Children and
Young People 1 3 27 D/504/9614
Developing Skills for Listening to Children 1 3 27 H/503/8193
The Physical and Psychological Needs of
Children 1 3 27 K/505/1611
Caring for Your Baby 1 3 27 M/505/8933
Caring for Young Children 1 3 27 T/505/3054
Understanding Play 1 3 27 Y/504/9613
Environmental Conservation
Understanding Ecology and Conservation 1 3 27 Y/505/6576
Horticulture and Forestry
Sowing and Growing Techniques 1 3 27 H/505/8797
Organic Horticulture 1 3 27 L/505/0600
Cultivating Compost and Soils 1 3 27 L/506/1015
Cultivating Herbs 1 3 27 R/503/2714
Developing Skills in Garden Horticulture 1 3 27 T/504/2880
Health and Social Care
Understanding the Principles of Care,
Organisational Policies and the Role of the 1 3 27 J/505/8808
Care Worker
Understanding Nutrition, Performance and
Healthy Eating 1 3 27 R/505/3269
, ,
Introduction to Care Work 1 2 10 M/504/6524
Introduction to Care Work 1 2 10 M/504/6524
Introduction to Care Work 1 2 10 M/504/6524 Performing Arts
Introduction to Care Work 1 2 10 M/504/6524 Performing Arts Creative Writing Skills 1 3 27 M/505/4042
Introduction to Care Work 1 2 10 M/504/6524 Performing Arts Creative Writing Skills 1 3 27 M/505/4042 Technical Skills for Performance in the Arts 1 3 27 M/505/8723

Retail and Commercial Enterprise				
Introduction to the Hospitality Industry	1	2	20	A/505/3198
Understanding Customer Service	1	3	27	A/506/1043
Preparing and Serving Drinks	1	3	27	D/505/8636
Customer Service in the Hospitality	1	2	20	E/E0E/20EC
Industry	1	3	20	F/505/3056
Salon Reception Duties	1	3	22	H/504/9601
Food Service	1	2	18	J/505/3060
Basic Food Preparation and Cooking	1	3	30	K/505/3052
Using Kitchen Equipment	1	1	10	T/502/5075
Sport, Leisure and Recreation				
Planning own Fitness Programme	1	4	30	D/504/8947
Take part in Exercise and Fitness	1	3	27	D/505/8801
The Angling Environment	1	3	27	D/506/4713
Using an Ordnance Survey Map	1	2	18	F/505/8631
Planning a Trip to a Visitor Attraction	1	3	25	H/504/7993
Developing Angling Skills	1	3	27	J/505/8629
Participating in Leisure Activities	1	3	27	L/505/0659
Taking Part in Sport	1	3	27	R/505/1330
Transport and Engineering				
Checking and Maintaining a Car's Tyre	1	1	9	D/505/0603
Pressure and Tread	1	1	9	D/303/0603
Identification of Basic External and Internal	1	3	27	H/505/0604
Car Parts	1	3	21	П/303/0004
Tools, Equipment and Materials for Vehicle	1	4	36	K/505/8669
Maintenance	<u> </u>	7	30	17,303/8003
Maintaining a Wheeled Vehicle for	1	2	18	M/504/8578
Personal Use				
Repair a Cycle Puncture	1	1	9	M/504/9584
Responsible Road Vehicle Ownership and	1	2	18	R/506/5325
Use		_	10	1,7500,5525
ICT		_		
Design Software	1	3	20	A/505/6389
IT Software Fundamentals	1	3	20	A/505/6392
Word Processing Software	1	3	20	D/505/6398
Video Software Skills	1	2	18	F/505/1730
Spreadsheet Software	1	3	20	F/505/3204
Using the Internet	1	3	20	H/505/3275
Using Email	1	2	15	L/505/3271
Multimedia Software Skills	1	3	27	M/505/1688
Presentation Software	1	3	20	M/505/3201
Desktop Publishing Software	1	3	20	R/505/3059
Imaging Software	1	3	20	R/505/3062
IT Communication Fundamentals	1	2	15	T/505/6391
Using Mobile IT Devices	1	2	15	Y/505/3273

Ascentis Level 1 Certificate in Skills Towards Enabling Progression (Step Up)

Learners must achieve 21 credits overall. 6 credits must be achieved from Core Skills. Learners may achieve the remaining credits from any unit group. A maximum of 6 credits may be taken from the ICT units. A maximum of 6 credits can be taken at Entry 3 or Level 2.

Maximum credits: 21

Core Skills				
Title	Level	Credit Value	GLH	Unit ref
CV Writing	1	1	9	L/600/9944
Handling Data	1	2	18	A/503/3291
Preparing to be a good tenant and	1	1	0	A /FOA /1147
neighbour	1	1	9	A/504/1147
Personal and Interpersonal Conflict	1	3	27	A/504/8826
Emotional Intelligence	1	3	27	A/505/4111
Numbers, Decimals, Fractions and	1	3	30	A/505/4867
Percentages	1	3	30	A/303/4807
Understanding Your Pay	1	3	27	A/505/5291
Developing Confidence and Self-Esteem	1	1	9	A/506/5318
Understanding and Using Percentages	1	2	18	D/503/3252
Writing for Meaning Skills	1	3	27	D/503/3302
Developing Personal Confidence and Self	1	3	27	D/504/8432
Awareness	1	3	27	D/304/8432
Improving own learning and performance	1	2	16	D/504/9497
Family Relationships	1	3	27	D/505/1282
Personal Relationships	1	3	27	D/505/1539
Equality and Diversity	1	3	24	D/505/1959
Independent Skills for Living in the	1	3	27	D/505/3999
Community	_	3	27	D/303/3333
Interpersonal Skills	1	3	27	D/505/4067
Personal Learning Programme	1	3	27	D/505/4070
Job Seeking Skills	1	3	27	D/505/4103
Planning a move into a new home	1	1	9	D/505/4666
Improving Assertiveness and Decision	1	3	27	D/505/8555
Making	-	3	21	D/303/6333
Understanding Motivation	1	1	9	D/506/5327
Spelling Rules and Strategies in Practical	1	3	27	F/503/3163
Use	-	3	27	1/303/3103
Understanding Volume	1	1	9	F/503/3258
Using Calculations: Multiplication and	1	2	18	F/503/3356
Division of Whole Numbers	-	2	10	1/303/3330
Spelling Skills	1	3	27	F/503/3390
Understand how to look after a new home	1	1	9	F/504/1151
Further Education Enrichment Activity	1	2	18	F/505/4076
Understanding Work-Based Placements	1	1	9	F/505/8645
Alcohol Awareness for the Individual	1	3	27	F/505/8791

Understanding Diversity within Society	1	3	27	F/505/8807
Understanding and Using 2D Shapes	1	1	9	H/503/3169
Personal Learning Skills	1	6	54	H/505/4071
Understanding Rights and Responsibilities	1	3	27	H/505/4099
of Citizenship	1	3	21	П/303/4099
Personal Career Planning	1	3	27	H/505/4104
Problem Solving in the Workplace	1	3	27	H/505/8587
Approaches to Learning	1	1	9	H/505/8718
Introduction to Drug Awareness for the	1	3	27	H/506/1215
Individual	1	3	21	H/300/1213
Using Calculations: Addition and	1	1	9	J/503/3259
Subtraction of Whole Numbers	1	1	9	1/303/3239
Understanding Perimeter and Area	1	1	9	J/503/3276
Understand how to apply for housing	1	1	9	J/504/1149
Understand how to look after personal	1	1	9	J/504/1152
health and hygiene	1	1	9	1/304/1132
Communication in the Workplace	1	3	27	J/504/7517
Sex and Relationships	1	3	24	J/504/8196
Independent Shopping for Household	1	3	27	J/504/8277
Items	1	3	21	3/304/8277
Health and Safety in a Practical	1	1	9	J/504/9364
Environment	_	1	J	3/304/3304
Group and Teamwork Communication	1	2	18	J/505/0451
Skills	-	2	10	3/303/0431
Understanding Own Response to Body	1	2	18	J/505/1244
Image	-		10	3/303/1244
Making Choices in Pursuit of Personal Goals	1	3	27	J/505/4080
Take Part in an Activity	1	1	9	J/505/4337
Managing Own Relationship with Others	1	3	27	J/505/8551
How the Body Works	1	2	18	J/505/8615
Transforming Own Behaviour in Conflict	1	3	27	J/506/5323
Data Calculations	1	1	9	K/503/3044
Calculations using Fractions, Decimals and	1	3	24	K/505/1947
Percentages	_	3	24	10,303,1347
Measures and Shape	1	3	24	K/505/2063
Personal Development Skills	1	3	27	K/505/4069
Personal Career Preparation	1	1	9	K/505/4105
Health and Hygiene in the Home	1	3	27	K/505/8557
Understanding Pay and Payslips	1	1	9	K/505/8610
Understanding HE: Raising Aspirations	1	2	18	K/505/8719
Preparing for a Recruitment Interview	1	3	27	K/505/8722
Preparation for Work	1	3	27	K/505/8848
Calculation: Whole Numbers	1	3	27	K/505/9031
Young Parenthood	1	2	18	K/506/0728
Understanding Welfare at Work	1	3	30	K/618/6307

Punctuation and Grammar Skills	1	2	18	L/503/3392
Understanding financial products and	1	1	9	L/504/1153
services	1	1	9	L/304/1133
Healthy Living	1	3	27	L/504/8264
Active Citizenship in the Local Community	1	1	9	L/504/8510
Time Management	1	3	27	L/504/8717
Improving Own Confidence	1	3	27	L/505/4078
Managing Your Own Learning	1	3	27	L/505/8552
Work, Review and Plan	1	3	27	L/505/8616
Carrying Out an Independent Research	1	3	27	1 /505 /9633
Project	1	3	27	L/505/8633
Understanding Personal Awareness	1	3	27	L/506/0673
Recognising Issues of Substance Misuse	1	1	9	M/505/1237
Research Project	1	3	16	M/505/2081
Skills for Independent Life	1	3	27	M/505/4073
Prepare for Interview	1	1	9	M/505/4106
Understanding what Volunteering is About	1	1	9	M/505/8611
Speaking and Listening Skills	1	3	27	M/505/8656
Understanding Welfare at Work	1	3	27	M/506/1993
Understanding Numbers	1	2	18	R/503/3166
Understanding and Using Decimals	1	2	18	R/503/3278
Developing Customer Service Skills	1	3	27	R/503/9226
Understanding and Using Shapes	1	3	27	R/503/9291
Personal Money Management	1	1	9	R/504/1154
Work Placement	1	3	27	R/504/8198
Induction to Study	1	3	27	R/504/8279
Aspects of Citizenship	1	3	27	R/504/8511
Presentation Skills	1	2	18	R/505/0453
Understanding Stress and Stress	4	2	27	D /F0F /4246
Management Techniques	1	3	27	R/505/1246
Understanding Young People, Law and	1	2	27	D/E0E/4101
Order	1	3	27	R/505/4101
Recognising Employment Opportunities	1	1	9	R/505/4342
Preparing for Interviews	1	1	9	R/505/5300
Personal Budgeting and Money	1	2	27	D/F0F/9F67
Management	1	3	27	R/505/8567
Employment Rights, Contracts and Pay	1	3	27	R/505/8794
Measure: Time and Temperature	1	2	18	R/506/0920
Skills Used in Reading for Meaning	1	3	27	T/503/3158
Participating in a Vocational Taster	1	2	20	T/504/8632
Prejudice and Discrimination	1	3	27	T/504/8842
Building a Personal Career Portfolio	1	3	27	T/505/3989
Preparing for Work	1	3	27	T/505/4107
Undertaking an Enterprise Project	1	3	27	T/505/4446
Assertive Living	1	3	27	T/506/5320

Understanding and Using Fractions	1	2	18	Y/503/3170
Probability	1	1	9	Y/503/3282
Teamwork Skills	1	2	18	Y/504/9515
Personal Development	1	3	27	Y/506/0577
Understanding the Importance of a	4	4	0	V/E06/0643
Balanced Diet and Regular Exercise	1	1	9	Y/506/0613
Personal Budgeting and Managing Money	1	3	27	Y/506/0787
Using Cooking Skills in the Domestic	4	2	27	V/E06/0700
Kitchen	1	3	27	Y/506/0790
Carry Out a Systematic Cycle Check	1	1	9	H/504/9582
College Induction	1	3	27	H/503/3043
Principles of Dealing with Animal	4	2	10	A /FOF /OC27
Accommodation	1	2	18	A/505/8627
Work Experience	1	3	27	T/505/8724
Agriculture and Animal Care			•	
Developing Confidence Working With	1	2	27	1/506/0476
Animals	1	3	27	J/506/0476
Assist with Maintaining the Health and	4		E 4	1 /505 /0726
Wellbeing of Animals	1	6	54	L/505/0726
Principles of the Care of Animals	1	2	18	M/505/8575
Assist with Animal Accommodation	1	2	18	T/505/8612
Assist with Feedstuffs for Small Animals	1	2	18	H/505/3051
Assist with the Care of Animals	1	2	18	A/505/8613
Building and Construction			_	
			_	. /=== /====
Use and Maintain Woodworking Tools	1	3	27	A/505/8725
Use and Maintain Woodworking Tools Health and Safety in Construction	1	3	30	A/505/8725 D/505/1363
Health and Safety in Construction				
	1	3	30	D/505/1363 D/506/5330
Health and Safety in Construction Wallpapering Skills	1 1 1	3 3 3	30 27 27	D/505/1363 D/506/5330 F/505/8614
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying	1 1	3	30 27	D/505/1363 D/506/5330
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using	1 1 1	3 3 3	30 27 27	D/505/1363 D/506/5330 F/505/8614
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills	1 1 1	3 3 3 3	30 27 27 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques	1 1 1 1	3 3 3 3	30 27 27 27 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills	1 1 1 1 1	3 3 3 3 4	30 27 27 27 27 27 36	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills	1 1 1 1 1 1 1	3 3 3 3 4 3 1	30 27 27 27 27 27 36 27 10	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors	1 1 1 1 1 1 1	3 3 3 3 4 3	30 27 27 27 27 27 36 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings	1 1 1 1 1 1 1 1	3 3 3 3 4 3 1	30 27 27 27 27 36 27 10	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls	1 1 1 1 1 1 1	3 3 3 3 4 3 1	30 27 27 27 27 27 36 27 10	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying	1 1 1 1 1 1 1 1	3 3 3 3 4 3 1	30 27 27 27 27 36 27 10	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills	1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 3 3 4 3 1 3 3	30 27 27 27 27 36 27 10 27 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls	1 1 1 1 1 1 1 1	3 3 3 3 4 3 1 3	30 27 27 27 27 36 27 10 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an	1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 3 3 4 3 1 3 3	30 27 27 27 27 36 27 10 27 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an Attached Pier	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 3 3 3 4 3 1 3 3 3 3 3 3 3 3 3	30 27 27 27 27 36 27 10 27 27 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114 M/504/9648
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an Attached Pier Fitting Units for Interiors	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 3 3 3 4 3 1 3 3 1 1 3 1	30 27 27 27 27 36 27 10 27 27 27 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114 M/504/9648 M/505/0539
Health and Safety in Construction Wallpapering Skills Use of Tools and Equipment for Bricklaying Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an Attached Pier Fitting Units for Interiors Plastering Techniques	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 3 3 3 4 3 1 3 3 1 3 3 1 3 3 3 3 3 3	30 27 27 27 27 36 27 10 27 27 27 27 27 27	D/505/1363 D/506/5330 F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114 M/504/9648 M/505/0539 R/504/9643

Using Plastering Skills - Plastering to a Window Reveal	1	3	27	T/504/9649
Constructing a Half Brick Wall Using				
Bricklaying Skills	1	3	27	Y/504/9627
Preparing Ceilings and Walls for Decoration	1	3	27	Y/504/9644
Business Management				
Business Communication	1	3	27	F/505/4109
Understanding Time Management in the	1	2	18	R/505/8584
Workplace	_	2	10	11/303/0304
Crafts, Creative Arts and Design				
Industrial Fabric Printing	1	6	54	R/505/8729
Using Craft Skills with Natural Materials	1	3	27	T/505/8609
Tools and Equipment for Garment Making	1	3	27	K/505/8803
Using Commercial Garment Patterns	1	3	27	K/506/5329
Garment Construction Skills: Making a	1	3	27	K/505/8560
Simple Top	1	5	27	K/303/6300
Child Development and Well Being				
Using Craft Activities with Children and	1	2	27	D/F04/0C14
Young People	1	3	27	D/504/9614
Developing Skills for Listening to Children	1	3	27	H/503/8193
The Physical and Psychological Needs of	1	3	27	K/505/1611
Children				
Caring for Your Baby	1	3	27	M/505/8933
Caring for Young Children	1	3	27	T/505/3054
Understanding Play	1	3	27	Y/504/9613
Environmental Conservation	<u> </u>			/= 0= /0==0
Understanding Ecology and Conservation	1	3	27	Y/505/6576
Horticulture and Forestry	ı			
Sowing and Growing Techniques	1	3	27	H/505/8797
Organic Horticulture	1	3	27	L/505/0600
Cultivating Compost and Soils	1	3	27	L/506/1015
Cultivating Herbs	1	3	27	R/503/2714
Developing Skills in Garden Horticulture	1	3	27	T/504/2880
Health and Social Care				
Understanding the Principles of Care,				
Organisational Policies and the Role of the	1	3	27	J/505/8808
Care Worker				
Understanding Nutrition, Performance and	1	3	27	R/505/3269
Healthy Eating				
Introduction to Care Work	1	2	10	M/504/6524
Performing Arts				
Creative Writing Skills	1	3	27	M/505/4042
Technical Skills for Performance in the Arts	1	3	27	M/505/8723
Song Writing Skills				- 1
3 3	1	3	24	D/504/7166

Sound and Audio Production Skills	1	3	27	L/505/0998
Retail and Commercial Enterprise				
Introduction to the Hospitality Industry	1	2	20	A/505/3198
Understanding Customer Service	1	3	27	A/506/1043
Preparing and Serving Drinks	1	3	27	D/505/8636
Customer Service in the Hospitality	1	2	20	E/E0E/20E6
Industry	1	3	20	F/505/3056
Salon Reception Duties	1	3	22	H/504/9601
Food Service	1	2	18	J/505/3060
Basic Food Preparation and Cooking	1	3	30	K/505/3052
Using Kitchen Equipment	1	1	10	T/502/5075
Sport, Leisure and Recreation				
Planning own Fitness Programme	1	4	30	D/504/8947
Take part in Exercise and Fitness	1	3	27	D/505/8801
The Angling Environment	1	3	27	D/506/4713
Using an Ordnance Survey Map	1	2	18	F/505/8631
Planning a Trip to a Visitor Attraction	1	3	25	H/504/7993
Developing Angling Skills	1	3	27	J/505/8629
Participating in Leisure Activities	1	3	27	L/505/0659
Taking Part in Sport	1	3	27	R/505/1330
Transport and Engineering				
Checking and Maintaining a Car's Tyre				D /505 /0600
Pressure and Tread	1	1	9	D/505/0603
Identification of Basic External and Internal	4	2	27	11/505/0604
Car Parts	1	3	27	H/505/0604
Tools, Equipment and Materials for Vehicle	4	4	26	V/F0F/0CC0
Maintenance	1	4	36	K/505/8669
Maintaining a Wheeled Vehicle for	1	2	10	NA/FOA/0F70
Personal Use	1	2	18	M/504/8578
Repair a Cycle Puncture	1	1	9	M/504/9584
Responsible Road Vehicle Ownership and	1	2	18	R/506/5325
Use	1	2	10	N/300/3323
ICT				
Design Software	1	3	20	A/505/6389
IT Software Fundamentals	1	3	20	A/505/6392
Word Processing Software	1	3	20	D/505/6398
Video Software Skills	1	2	18	F/505/1730
Spreadsheet Software	1	3	20	F/505/3204
Using the Internet	1	3	20	H/505/3275
Using Email	1	2	15	L/505/3271
Multimedia Software Skills	1	3	27	M/505/1688
Presentation Software	1	3	20	M/505/3201
Desktop Publishing Software	1	3	20	R/505/3059
<u> </u>	+	t	t	+
Imaging Software	1	3	20	R/505/3062

Using Mobile IT Devices	1	2	15	Y/505/3273
Entry 3 units				
Issues of Substance Misuse	E3	1	10	A/504/8437
Skills for Shopping	E3	3	30	A/504/8695
Using Computers for Family Learning	E3	2	20	A/504/8857
Health and Safety Awareness	E3	1	10	A/504/9913
Drug and Alcohol Misuse Awareness	E3	3	30	A/505/8708
Grammar and Punctuation in Practical Use	E3	1	10	A/506/1768
College Induction	E3	3	30	D/504/8124
Understanding Family Relationships	E3	3	30	D/505/1279
Introduction to Developing Parenting Skills	E3	3	30	D/505/8569
Understanding How and Why to Support	E3	3	30	D/505/8572
Children in Family Learning	E3	5	30	D/303/6372
Recognising Own Skills for Personal	E3	3	30	D/505/8958
Development	E3	3	30	D/303/6936
Personal Budgeting and Managing Money	E3	3	30	D/506/5313
Engage in Discussion	E3	1	10	F/503/3048
Developing Skills for Gaining Employment	E3	3	30	F/504/8519
The Local Community	E3	1	10	F/505/3672
Introduction to Road Safety	E3	3	30	F/505/8712
Skills for Employability	E3	3	30	F/505/8788
Speaking to Communicate	E3	1	10	F/506/0671
Home and Personal Safety Awareness	E3	3	30	H/504/8433
Introduction to a Training Course	E3	3	30	H/504/8495
Recognise Trees and Plants and their	E3	2	20	H/504/9565
Importance to Wildlife	LS	2	20	11/304/3303
Introduction to Understanding Sex and	E3	3	30	H/505/8573
Relationships	LS	3	30	11/303/8373
Managing Social Relationships	E3	2	20	H/505/8623
Alcohol and Drug Misuse Awareness	E3	3	30	H/505/8783
Aspects of Citizenship	E3	3	30	J/504/8425
Time	E3	1	10	J/504/8716
Emotional Intelligence	E3	3	30	J/505/3737
Career Preparation	E3	1	10	J/505/3740
Introduction to Making and Using Story	E3	2	20	J/505/8548
Sacks for Family Learning		2	20	3/303/0340
Food Safety and Storage	E3	3	30	J/505/8646
Using a Personal Learning Programme	E3	3	30	J/505/8789
Making Choices in Pursuit of Personal Goals	E3	3	30	J/506/0574
Recognising Employment Opportunities	E3	1	10	K/504/8529
Planning for Personal Development	E3	1	10	K/505/3665
Young People, Law and Order	E3	3	30	K/505/3679
Employment Contracts and Payslips	E3	1	10	K/505/3746
Division of Whole Numbers	E3	1	10	K/505/4010
Understanding Self and Others	E3	3	30	K/506/0678

Work Experience E3 3 30 L/504/8720 Accessing Public Transport E3 3 30 L/504/9592 Money: Adding and Subtracting E3 1 10 L/505/3089 Personal Study Skills E3 1 10 L/505/8583 Introduction to Customer Service Skills E3 3 30 L/505/8587 Preparation for Production Skills E3 3 30 L/505/8587 Preparation for Production Skills E3 1 10 M/505/8683 Data Handling: Extracting and Interpreting E3 1 10 M/505/8592 Teamwork Skills E3 2 20 M/505/8592 Teamwork Skills E3 3 30 R/505/8592 Introduction to Group and Teamwork Communication Skills E3 3 30 R/505/8598 Participating in a Vocational Taster E3 3 30 R/505/8598 Participating in a Vocational Taster E3 3 30 T/504/8565 Data Handling: R					
Money: Adding and Subtracting	Work Experience	E3	3	30	L/504/8720
Personal Study Skills E3 3 30 L/505/3741 Preparation for Work Experience E3 1 10 L/505/8583 Introduction to Customer Service Skills E3 3 30 L/505/8597 Preparation for Production Skills E3 3 30 M/505/3683 Data Handling: Extracting and Interpreting E3 2 20 M/505/8698 Introduction to Group and Teamwork E3 2 20 M/505/8598 Introduction to Group and Teamwork E3 3 30 R/505/8598 Participating in a Vocational Taster E3 2 20 R/505/8598 Participating in a Vocational Taster E3 2 20 R/506/5308 Diversity in Society E3 3 30 T/504/8565 Data Handling: Recording and Representing Data E3 1 10 T/506/5308 Diversity in Society E3 3 30 T/504/8565 Data Handling: Recording and Representing Data E3 1 10 T/506/5308	Accessing Public Transport	E3	3	30	L/504/9592
Preparation for Work Experience	Money: Adding and Subtracting	E3	1	10	L/505/3089
Introduction to Customer Service Skills	Personal Study Skills	E3	3	30	L/505/3741
Preparation for Production Skills	Preparation for Work Experience	E3	1	10	L/505/8583
Data Handling: Extracting and Interpreting E3	Introduction to Customer Service Skills	E3	3	30	L/505/8597
Volunteering	Preparation for Production Skills	E3	3	30	M/505/3683
Teamwork Skills	Data Handling: Extracting and Interpreting	E3	1	10	M/505/4008
Introduction to Group and Teamwork	Volunteering	E3	2	20	M/505/8592
Communication Skills E3 3 R/505/85/0 Living in the Community E3 3 30 R/506/8598 Participating in a Vocational Taster E3 2 20 R/506/5308 Diversity in Society E3 3 30 T/504/8565 Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468	Teamwork Skills	E3	2	20	R/505/5698
Communication Skills	Introduction to Group and Teamwork	Γ2	2	20	D/F0F/9F70
Participating in a Vocational Taster E3	Communication Skills	E5	3	30	K/505/85/0
Diversity in Society	Living in the Community	E3	3	30	R/505/8598
Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Small Animal E3 2<	Participating in a Vocational Taster	E3	2	20	R/506/5308
Data E3 1 10 1/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Making Skills Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Small Animal E3 2 20 K/504/9566 Small Animal E3 2 20 K/504/9561	Diversity in Society	E3	3	30	T/504/8565
Data	Data Handling: Recording and Representing	E2	1	10	T/505/4000
Introduction to Food, Drink and Cooking	Data	E5	1	10	1/505/4009
Preparing for a Recruitment Interview	Developing and Applying Number Skills	E3	1	10	T/506/5317
Introduction to Assertiveness and Decision Making Skills Developing Skills for a Healthy Lifestyle E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals Recognise Types and Parts of the Body of Small Animals Recognise Types and Restraining a Small Animal Check that a Small Animal is Healthy E3 2 20 K/504/9566 Small Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3192 Needle/Textile Crafts E3 3 30 J/505/6687 Using Mixed Media in 2D E3 3 30 J/505/6686 E3 J/505/8713	Introduction to Food, Drink and Cooking	E3	3	30	Y/504/8509
Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9562 Assist with Catching and Restraining a Small Animal E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 K/505/8588 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30	Preparing for a Recruitment Interview	E3	2	20	Y/505/3743
Making Skills Company Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9562 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Small Animal E3 2 20 K/505/8588 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 </td <td>Introduction to Assertiveness and Decision</td> <td>Γ2</td> <td>2</td> <td>20</td> <td>V/F0F/9F69</td>	Introduction to Assertiveness and Decision	Γ2	2	20	V/F0F/9F69
Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3192 Needle/Textile Crafts E3 3 30 H/505/3686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 H/505/5687	Making Skills	E5	3	30	1/303/8308
Spelling and Handwriting Skills Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals Recognise Types and Parts of the Body of Small Animals Resognise Types and Parts of the Body of Small Animals Resognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 K/505/8588 Small Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3192 Needle/Textile Crafts E3 3 30 J/505/5686 Basic Craft Skills E3 3 30 J/505/5687 Using Mixed Media in 2D E3 3 30 J/505/8713 E3 30 J/505/8713	Developing Skills for a Healthy Lifestyle	E3	3	30	Y/506/5312
Getting to Know Woodlands Developing Confidence Working With Animals Recognise Types and Parts of the Body of Small Animals Recognise Types and Parts of the Body of Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy Using the Telephone and Photocopier E3 B3 B3 Check that a Small Animal is Healthy E3 C	Take Part in an Activity	E3	2	20	T/504/8713
Developing Confidence Working With Animals Recognise Types and Parts of the Body of Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy E3 E3 E3 E3 E3 E3 E3 E3 E3 E	Spelling and Handwriting Skills	E3	1	10	A/503/3159
Animals Recognise Types and Parts of the Body of Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy E3 2 20 K/504/9566 E3 2 20 K/505/8588 E3 Mall Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 N/505/3192 Needle/Textile Crafts E3 3 30 N/505/5686 Basic Craft Skills E3 3 30 J/505/5687 Using Mixed Media in 2D E3 3 30 F/504/9606 E3 3 30 J/505/8713	Getting to Know Woodlands	E3	3	30	M/505/6468
Recognise Types and Parts of the Body of Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy Using the Telephone and Photocopier E3 2 2 20 E3 E3 2 20 E3 E3 E3 E3 E3 E3 E3 E3 E3 E	Developing Confidence Working With	E2	2	20	D/E04/0562
Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 F/504/9606 E3 Syears and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 J/505/8713	Animals	ES	3	30	N/304/9302
Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 F/504/9606 E3 3 30 J/505/3608 E3 3 30 F/504/9606	Recognise Types and Parts of the Body of	E2	2	20	K/504/0566
Small Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 F/504/9606 E3 3 30 J/505/8713	Small Animals	LJ	2	20	K/304/9300
Small Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 V/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 3 J/505/8713	Assist with Catching and Restraining a	F3	2	20	K/505/8588
Using the Telephone and Photocopier E3 3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 30 J/505/8713	Small Animal	LJ	2	20	K/303/8388
Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 Needle/Textile Crafts E3 3 30 N/505/3192 Needle/Textile Crafts E3 3 30 N/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 30 J/505/8713	Check that a Small Animal is Healthy	E3	2	20	L/504/9561
Health and Safety in Construction E3 3 Bintroduction to Carpentry and Joinery E3 3 30 F/505/1381 Introduction to Carpentry and Joinery E3 3 30 F/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 E3 Basic Craft Skills E3 3 30 Bintroduction Media in 2D E3 3 30 Bintroduction Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 30 J/505/8713	Using the Telephone and Photocopier	E3	3	30	A/505/8790
Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 30 J/505/8713	Reception and Filing Skills	E3	3	30	H/505/3194
Needle/Textile CraftsE3330D/505/5686Basic Craft SkillsE3330H/505/5687Using Mixed Media in 2DE3330J/505/3608Communication Between Children Aged 0-3 Years and AdultsE3330F/504/9606Introduction to Preparing, Presenting and Keeping Food for Children and YoungE3330J/505/8713	Health and Safety in Construction	E3	3	30	H/505/1381
Basic Craft Skills Using Mixed Media in 2D E3 3 J/505/5687 Using Mixed Media in 2D E3 3 J/505/3608 Communication Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 J/505/8713	Introduction to Carpentry and Joinery	E3	3	30	Y/505/3192
Using Mixed Media in 2D E3 3 J/505/3608 Communication Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 J/505/8713	Needle/Textile Crafts	E3	3	30	D/505/5686
Communication Between Children Aged 0-3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 F/504/9606 J/505/8713	Basic Craft Skills	E3	3	30	H/505/5687
3 Years and Adults Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 F/504/9606 Introduction to Preparing, Presenting and Seeping Food for Children and Young E3 3 J/505/8713	Using Mixed Media in 2D	E3	3	30	J/505/3608
Introduction to Preparing, Presenting and Keeping Food for Children and Young E3 3 30 J/505/8713	Communication Between Children Aged 0-	F2	2	30	E/504/0606
Keeping Food for Children and Young E3 3 J/505/8713	3 Years and Adults	L3	3	30	1/304/3000
	Introduction to Preparing, Presenting and				
People	-	E3	3	30	J/505/8713
	People				

Introduction to Developing Skills for Caring for your Child	E3	3	30	M/505/8785
Introduction to Food and Nutrition for Children and Young People	E3	3	30	R/505/3210
Human Growth and Development	E3	3	30	R/505/3675
Environmental Sustainability	E3	1	10	J/505/8503
Developing an Awareness of Soil Types and Garden Habitats	E3	3	30	D/505/6451
Developing Skills for Using and Maintaining Garden Tools	E3	3	30	D/505/6465
Clearing and Weeding a Garden	E3	2	20	F/505/0397
Sowing and Growing Plants	E3	3	30	K/505/3195
Amenity Horticulture Skills	E3	3	30	K/505/8929
Introduction to Propagation of Plants	E3	3	30	Y/505/3211
Planting in a Container	E3	3	30	D/505/0407
Introduction to cultivating plant cuttings	E3	3	30	A/504/5330
Introduction to Garden Maintenance Skills	E3	3	30	T/505/8786
Discover Local History	E3	3	30	A/505/3606
Presentation Software	E3	2	20	A/505/3217
Personal Digital Photograph Processing	E3	1	10	F/505/1677
Desktop Publishing Software	E3	2	15	F/505/3185
Data Management Software	E3	2	15	H/505/6368
Design and Imaging Software	E3	2	15	H/505/6371
Using Graphics Software	E3	1	10	J/504/8960
Digital Lifestyle	E3	2	20	K/505/1673
IT User Fundamentals	E3	2	20	K/505/3214
Spreadsheet Software	E3	2	15	L/505/3223
Using Mobile IT Devices	E3	1	10	L/505/6378
Computer Security and Privacy	E3	1	10	L/505/8535
Introduction to Using the Internet for	F2	1	10	1/506/5307
Shopping	E3	1	10	L/506/5307
Word Processing Software	E3	2	15	M/505/3229
Computer Basics	E3	1	10	R/505/1652
The Internet and World Wide Web	E3	1	10	T/505/8545
Using Email	E3	1	10	Y/505/3225
Audio and Video Software	E3	2	15	Y/505/6366
Basic Performance Skills	E3	3	30	D/505/1007
Physical Performance Skills	E3	3	30	Y/505/3595
Introduction to keeping the work area	EO	2	20	A /E01 /0E22
clean, tidy and safe in a retail environment	E3	3	30	A/501/9522
Basic Cooking	E3	2	20	K/505/3181
Hairdressing: Introduction to Assisting a	E3	3	30	L/505/3187
Stylist Plan and Participate in Short Walks	E3	3	30	L/506/4481
Plan and Participate in Short Walks				· · ·
Basic Food Preparation	E3	2	20	M/505/3182

Serving Food and Drink	E3	2	20	T/505/6133
Introduction to Looking after Customers in			_	
a Retail Environment	E3	3	30	T/505/8402
Indoor Team Games	E3	3	30	A/505/8644
Taking Part in Sport	E3	3	30	F/505/8600
Improving Own Fitness	E3	3	30	L/505/8549
Motor Vehicle Workshop Tools and			2.0	. /505 /0405
Equipment	E3	2	20	A/505/0107
Routine Vehicle Checks	E3	2	20	F/505/3221
Routine Wheel and Tyre Checks	E3	2	20	J/505/3222
Checking and Maintaining Fluid Levels on a		4	10	. /505 /000 4
Car	E3	1	10	L/505/0094
Washing a Car Exterior	E3	1	10	L/505/0418
Identification of Basic External and Internal		4	4.0	D /505 /2400
Car Parts	E3	1	10	R/505/3188
Checking and Maintaining Car Tyre	F2	1	10	T/F0F/4404
Pressures and Tread	E3	1	10	T/505/4401
Valeting a Car Interior	E3	1	10	T/505/8707
Clean and Prepare a Cycle for Use	E3	1	10	J/504/9574
Personal Learning Goals	E3	3	30	A/505/8787
Garment Making	E3	3	30	Y/505/3600
Reading Grammar and Punctuation	E3	1	10	H/503/3155
Groom a Small Animal	E3	2	20	D/505/0777
Hair Plaiting	E3	3	30	F/505/8595
Level 2 Units				
Prejudice and Discrimination	2	3	24	A/504/8843
Career Planning	2	3	20	A/505/1225
Mentoring Practice	2	2	16	A/505/1287
Teamwork Skills	2	2	16	D/504/9516
Learning from Volunteering	2	2	16	D/505/7194
Understanding Welfare at Work	2	3	24	D/506/5344
Team Building Skills	2	3	24	H/504/8657
Undertaking an Enterprise Project	2	3	24	H/504/8867
Work Experience	2	3	24	H/504/8884
Personal Development Skills	•	3	24	H/505/5057
	2	3	24	11/303/3037
Interpersonal Skills	2	3	24	H/505/5060
Interpersonal Skills Recognising Employment Opportunities				
· ·	2	3	24	H/505/5060
Recognising Employment Opportunities	2 2	3 1	24	H/505/5060 H/505/5124
Recognising Employment Opportunities Introduction to Mentoring	2 2 2	3 1 1	24 8 8	H/505/5060 H/505/5124 H/505/8671
Recognising Employment Opportunities Introduction to Mentoring Mentoring Skills	2 2 2 2	3 1 1 3	24 8 8 24	H/505/5060 H/505/5124 H/505/8671 J/505/1289
Recognising Employment Opportunities Introduction to Mentoring Mentoring Skills Making Choices in Pursuit of Personal Goals	2 2 2 2 2	3 1 1 3 3	24 8 8 24 24	H/505/5060 H/505/5124 H/505/8671 J/505/1289 J/505/5052
Recognising Employment Opportunities Introduction to Mentoring Mentoring Skills Making Choices in Pursuit of Personal Goals Drug Awareness	2 2 2 2 2 2	3 1 1 3 3 3	24 8 8 24 24 24	H/505/5060 H/505/5124 H/505/8671 J/505/1289 J/505/5052 J/506/0588
Recognising Employment Opportunities Introduction to Mentoring Mentoring Skills Making Choices in Pursuit of Personal Goals Drug Awareness Preparation for a Recruitment Interview	2 2 2 2 2 2 2 2	3 1 1 3 3 3 2	24 8 8 24 24 24 24	H/505/5060 H/505/5124 H/505/8671 J/505/1289 J/505/5052 J/506/0588 J/506/5340

Recognising Issues of Substance Misuse	2	1	8	L/505/1262
Problem Solving Skills	2	3	24	L/506/5341
Recognising and Dealing with Bullying	2	2	16	M/505/0802
Personal and Social Responsibility	2	3	24	M/505/5109
Equality and Diversity	2	3	24	R/505/1974
Group and Teamwork Communication Skills	2	3	24	R/505/8925
Speaking and Listening Skills	2	3	24	Y/503/3377
Sex and Relationships Education	2	3	24	Y/504/2886
Aspects of Citizenship	2	3	24	Y/504/8512
Personal Risk	2	1	8	Y/505/5119
Understanding Young People, Law and		1		1/303/3113
Order	2	3	24	Y/505/8912
Developing Personal Learning Skills	2	3	24	Y/506/5374
Managing Your Own Learning	2	3	24	K/505/8915
Health and Safety Awareness in a Working	2	3	24	M/504/8693
Environment	2	3	24	101/304/6093
Leadership Skills	2	3	24	R/505/7192
Understanding Business Organisations	2	3	24	F/504/9587
Understanding how to Meet the Physical Needs of Children	2	3	24	F/505/8838
Understanding the Intellectual and Language Development of Children from Birth to Eight	2	3	24	A/506/5366
Understanding Ageing and the Older Person	2	3	24	A/505/4674
Dementia Awareness	2	2	16	A/505/8935
Understanding Mental Health	2	3	24	L/505/4680
Understanding Continence Care	2	3	24	L/505/8888
Understanding Counselling Theories	2	3	24	M/505/8883
Nutrition and Weight Management	2	6	48	T/504/8968
Skills in Providing Personal Care in Care	2	3	24	Y/505/8926
Settings Care Planning Skills for the Care Worker	2	3	24	D/505/8703
The Role of the Care Worker in Caring for				
the Person with Dementia	2	3	24	T/504/9084
Understanding Health Promotion in Care		_	_	- 1 1-
Settings	2	3	24	A/505/8837
Sound and Audio Production Skills	2	3	24	D/505/4974
Careers in Leisure and Tourism	2	3	24	J/505/4810
Taking Part in Sport for Personal	2	3	24	M/505/7233

Ascentis Level 1 Diploma in Skills Towards Enabling Progression (Step Up)

Learners must achieve 39 credits overall. 9 credits must be achieved from Core Skills. Learners may achieve the remaining credits from any unit group. A maximum of 6 credits may be taken from the ICT units. A maximum of 9 credits can be taken at Entry 3 or Level 2.

Maximum credits: 39

0.01			IVI	aximum credits: 39
Core Skills				
Title	Level	Credit Value	GLH	Unit ref
CV Writing	1	1	9	L/600/9944
Handling Data	1	2	18	A/503/3291
Preparing to be a good tenant and	1	1	0	A /FOA /1147
neighbour	1	1	9	A/504/1147
Personal and Interpersonal Conflict	1	3	27	A/504/8826
Emotional Intelligence	1	3	27	A/505/4111
Numbers, Decimals, Fractions and	1	2	30	A /FOF /4967
Percentages	1	3	30	A/505/4867
Understanding Your Pay	1	3	27	A/505/5291
Developing Confidence and Self-Esteem	1	1	9	A/506/5318
Understanding and Using Percentages	1	2	18	D/503/3252
Writing for Meaning Skills	1	3	27	D/503/3302
Developing Personal Confidence and Self	1	3	27	D/F04/9422
Awareness	1	3	21	D/504/8432
Improving own learning and performance	1	2	16	D/504/9497
Family Relationships	1	3	27	D/505/1282
Personal Relationships	1	3	27	D/505/1539
Equality and Diversity	1	3	24	D/505/1959
Independent Skills for Living in the	1	3	27	D/505/3999
Community	1	5	27	D/303/3999
Interpersonal Skills	1	3	27	D/505/4067
Personal Learning Programme	1	3	27	D/505/4070
Job Seeking Skills	1	3	27	D/505/4103
Planning a move into a new home	1	1	9	D/505/4666
Improving Assertiveness and Decision	1	3	27	D/505/8555
Making	1	5	21	D/303/8333
Understanding Motivation	1	1	9	D/506/5327
Spelling Rules and Strategies in Practical	1	3	27	F/503/3163
Use	1	3	21	1/303/3103
Understanding Volume	1	1	9	F/503/3258
Using Calculations: Multiplication and	1	2	18	F/503/3356
Division of Whole Numbers	т	2	10	1/303/3330
Spelling Skills	1	3	27	F/503/3390
Understand how to look after a new home	1	1	9	F/504/1151
Further Education Enrichment Activity	1	2	18	F/505/4076
Understanding Work-Based Placements	1	1	9	F/505/8645
Alcohol Awareness for the Individual	1	3	27	F/505/8791

1	3	27	F/505/8807
1	1	9	H/503/3169
1	6	54	H/505/4071
1	3	27	H/505/4099
1	3	27	H/505/4104
1	3	27	H/505/8587
1	1	9	H/505/8718
4	2	27	11/506/4245
1	3	27	H/506/1215
1	1	0	1/502/2250
1	1	9	J/503/3259
1	1	9	J/503/3276
1	1	9	J/504/1149
1	1	۵	J/504/1152
1	1	<u> </u>	J/504/115Z
1	3	27	J/504/7517
1	3	24	J/504/8196
1	3	27	J/504/8277
1	1	Q	J/504/9364
1	1	9	3/304/3304
1	2	18	J/505/0451
1	2	18	J/505/1244
		10	
1	3	27	J/505/4080
1	1	9	J/505/4337
1	3	27	J/505/8551
1	2	18	J/505/8615
1	3	27	J/506/5323
1	1	9	K/503/3044
1	3	24	K/505/1947
1	3	24	K/505/2063
1	3	27	K/505/4069
1	1	9	K/505/4105
1	3	27	K/505/8557
1	1	9	K/505/8610
1	2	18	K/505/8719
1	3	27	K/505/8722
1	3	27	K/505/8848
1	3	27	K/505/9031
1	2	18	K/506/0728
1	3	30	K/618/6307
1			, ,
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Understanding financial products and				
services	1	1	9	L/504/1153
Healthy Living	1	3	27	L/504/8264
Active Citizenship in the Local Community	1	1	9	L/504/8510
Time Management	1	3	27	L/504/8717
Improving Own Confidence	1	3	27	L/505/4078
Managing Your Own Learning	1	3	27	L/505/8552
Work, Review and Plan	1	3	27	L/505/8616
Carrying Out an Independent Research				
Project	1	3	27	L/505/8633
Understanding Personal Awareness	1	3	27	L/506/0673
Recognising Issues of Substance Misuse	1	1	9	M/505/1237
Research Project	1	3	16	M/505/2081
Skills for Independent Life	1	3	27	M/505/4073
Prepare for Interview	1	1	9	M/505/4106
Understanding what Volunteering is About	1	1	9	M/505/8611
Speaking and Listening Skills	1	3	27	M/505/8656
Understanding Welfare at Work	1	3	27	M/506/1993
Understanding Numbers	1	2	18	R/503/3166
Understanding and Using Decimals	1	2	18	R/503/3278
Developing Customer Service Skills	1	3	27	R/503/9226
Understanding and Using Shapes	1	3	27	R/503/9291
Personal Money Management	1	1	9	R/504/1154
Work Placement	1	3	27	R/504/8198
Induction to Study	1	3	27	R/504/8279
Aspects of Citizenship	1	3	27	R/504/8511
Presentation Skills	1	2	18	R/505/0453
Understanding Stress and Stress		2	10	11/303/0433
Management Techniques	1	3	27	R/505/1246
Understanding Young People, Law and				
Order	1	3	27	R/505/4101
Recognising Employment Opportunities	1	1	9	R/505/4342
Preparing for Interviews	1	1	9	R/505/5300
Personal Budgeting and Money				
Management	1	3	27	R/505/8567
Employment Rights, Contracts and Pay	1	3	27	R/505/8794
Measure: Time and Temperature	1	2	18	R/506/0920
Skills Used in Reading for Meaning	1	3	27	T/503/3158
Participating in a Vocational Taster	1	2	20	T/504/8632
Prejudice and Discrimination	1	3	27	T/504/8842
Building a Personal Career Portfolio	1	3	27	T/505/3989
Preparing for Work	1	3	27	T/505/4107
Undertaking an Enterprise Project	1	3	27	T/505/4446
Assertive Living	1	3	27	T/506/5320
Understanding and Using Fractions	1	2	18	Y/503/3170
onderstanding and osing Fractions	1		10	1/303/31/0

Probability	1	1	9	Y/503/3282
Teamwork Skills	1	2	18	Y/504/9515
Personal Development	1	3	27	Y/506/0577
Understanding the Importance of a	4		_	V/506/0643
Balanced Diet and Regular Exercise	1	1	9	Y/506/0613
Personal Budgeting and Managing Money	1	3	27	Y/506/0787
Using Cooking Skills in the Domestic	1	2	27	V/F0C/0700
Kitchen	1	3	27	Y/506/0790
Carry Out a Systematic Cycle Check	1	1	9	H/504/9582
College Induction	1	3	27	H/503/3043
Principles of Dealing with Animal	1	2	18	A/505/8627
Accommodation	1	2	10	A/303/8027
Work Experience	1	3	27	T/505/8724
Agriculture and Animal Care				
Developing Confidence Working With	1	3	27	J/506/0476
Animals		3	27	3/300/04/0
Assist with Maintaining the Health and	1	6	54	L/505/0726
Wellbeing of Animals			34	
Principles of the Care of Animals	1	2	18	M/505/8575
Assist with Animal Accommodation	1	2	18	T/505/8612
Assist with Feedstuffs for Small Animals	1	2	18	H/505/3051
Assist with the Care of Animals	1	2	18	A/505/8613
Building and Construction				
Use and Maintain Woodworking Tools	1	3	27	A/505/8725
Health and Safety in Construction	1	3	30	D/505/1363
Wallpapering Skills	1			D /EOC /E220
· ————————————————————————————————————	1	3	27	D/506/5330
Use of Tools and Equipment for Bricklaying	1	3	27 27	F/505/8614
Constructing a One Brick Wide Wall using	1	3	27	F/505/8614
Constructing a One Brick Wide Wall using Bricklaying Skills	1	3	27 27	F/505/8614 H/504/9629
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques	1 1 1	3 3 3	27 27 27	F/505/8614 H/504/9629 H/504/9646
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills	1 1 1 1	3 3 3 4	27 27 27 27 36	F/505/8614 H/504/9629 H/504/9646 H/505/8668
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills	1 1 1 1	3 3 3	27 27 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors	1 1 1 1	3 3 3 4	27 27 27 27 36	F/505/8614 H/504/9629 H/504/9646 H/505/8668
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings	1 1 1 1 1	3 3 3 4 3 1	27 27 27 36 27 10	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls	1 1 1 1	3 3 3 4 3	27 27 27 36 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying	1 1 1 1 1 1	3 3 3 4 3 1	27 27 27 36 27 10	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills	1 1 1 1 1 1	3 3 3 4 3 1 3	27 27 27 36 27 10 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls	1 1 1 1 1 1	3 3 3 4 3 1	27 27 27 36 27 10	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an	1 1 1 1 1 1	3 3 4 3 1 3 3	27 27 27 36 27 10 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an Attached Pier	1 1 1 1 1 1 1 1 1 1 1 1	3 3 4 3 1 3 3 3 3 3 3 3	27 27 36 27 10 27 27 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114 M/504/9648
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an Attached Pier Fitting Units for Interiors	1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 4 3 1 3 3 1 3 1 1 3 1	27 27 27 36 27 10 27 27 27 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114 M/504/9648 M/505/0539
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an Attached Pier Fitting Units for Interiors Plastering Techniques	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 4 3 1 3 3 1 3 1 3 3 3 3 3 1 3 3	27 27 36 27 10 27 27 27 27 27 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114 M/504/9648 M/505/0539 R/504/9643
Constructing a One Brick Wide Wall using Bricklaying Skills Using Floor and Wall Tiling Techniques Developing Plumbing Skills Carpentry Hand Skills Assemble Units for Interiors Using Painting Skills for Interior Ceilings and Walls Constructing a Cavity Wall Using Bricklaying Skills Decorative Paint Effects for Interior Walls Using Plastering Skills - Floating Coat to an Attached Pier Fitting Units for Interiors	1 1 1 1 1 1 1 1 1 1 1 1 1 1	3 3 4 3 1 3 3 1 3 1 1 3 1	27 27 27 36 27 10 27 27 27 27	F/505/8614 H/504/9629 H/504/9646 H/505/8668 J/503/2659 J/505/8601 K/504/9647 L/504/9625 L/505/4114 M/504/9648 M/505/0539

Using Plastering Skills - Plastering to a Window Reveal	1	3	27	T/504/9649
Constructing a Half Brick Wall Using				
Bricklaying Skills	1	3	27	Y/504/9627
Preparing Ceilings and Walls for Decoration	1	3	27	Y/504/9644
Business Management				
Business Communication	1	3	27	F/505/4109
Understanding Time Management in the	1	2	18	R/505/8584
Workplace	1	2	10	N/303/8384
Crafts, Creative Arts and Design				
Industrial Fabric Printing	1	6	54	R/505/8729
Using Craft Skills with Natural Materials	1	3	27	T/505/8609
Tools and Equipment for Garment Making	1	3	27	K/505/8803
Using Commercial Garment Patterns	1	3	27	K/506/5329
Garment Construction Skills: Making a	1	3	27	K/505/8560
Simple Top	1	3	21	K/303/8300
Child Development and Well Being				
Using Craft Activities with Children and	1	3	27	D/504/9614
Young People	1	3	21	D/304/3014
Developing Skills for Listening to Children	1	3	27	H/503/8193
The Physical and Psychological Needs of	1	3	27	K/505/1611
Children		3	21	17,303/1011
Caring for Your Baby	1	3	27	M/505/8933
Caring for Young Children	1	3	27	T/505/3054
Understanding Play	1	3	27	Y/504/9613
Environmental Conservation			,	
Understanding Ecology and Conservation	1	3	27	Y/505/6576
Horticulture and Forestry			,	
Sowing and Growing Techniques	1	3	27	H/505/8797
Organic Horticulture	1	3	27	L/505/0600
Cultivating Compost and Soils	1	3	27	L/506/1015
Cultivating Herbs	1	3	27	R/503/2714
Developing Skills in Garden Horticulture	1	3	27	T/504/2880
Health and Social Care				
Understanding the Principles of Care,				
Organisational Policies and the Role of the	1	3	27	J/505/8808
Care Worker				
Understanding Nutrition, Performance and	1	3	27	R/505/3269
Healthy Eating		3	21	11/303/3203
Introduction to Care Work	1	2	10	M/504/6524
Performing Arts				
Creative Writing Skills	1	3	27	M/505/4042
Technical Skills for Performance in the Arts	1	3	27	M/505/8723
Song Writing Skills	1	3	24	D/504/7166
Using the Internet as a Medium for Music	1	3	27	F/505/8726

Sound and Audio Production Skills	1	3	27	L/505/0998

Retail and Commercial Enterprise				
Introduction to the Hospitality Industry	1	2	20	A/505/3198
Understanding Customer Service	1	3	27	A/506/1043
Preparing and Serving Drinks	1	3	27	D/505/8636
Customer Service in the Hospitality	4	2	20	E/E0E/20E6
Industry	1	3	20	F/505/3056
Salon Reception Duties	1	3	22	H/504/9601
Food Service	1	2	18	J/505/3060
Basic Food Preparation and Cooking	1	3	30	K/505/3052
Using Kitchen Equipment	1	1	10	T/502/5075
Sport, Leisure and Recreation				
Planning own Fitness Programme	1	4	30	D/504/8947
Take part in Exercise and Fitness	1	3	27	D/505/8801
The Angling Environment	1	3	27	D/506/4713
Using an Ordnance Survey Map	1	2	18	F/505/8631
Planning a Trip to a Visitor Attraction	1	3	25	H/504/7993
Developing Angling Skills	1	3	27	J/505/8629
Participating in Leisure Activities	1	3	27	L/505/0659
Taking Part in Sport	1	3	27	R/505/1330
Transport and Engineering				
Checking and Maintaining a Car's Tyre	1	1	9	D/E0E/0603
Pressure and Tread	1	1	9	D/505/0603
Identification of Basic External and Internal	1	3	27	H/505/0604
Car Parts	1	3	27	П/303/0004
Tools, Equipment and Materials for Vehicle	1	4	36	K/505/8669
Maintenance	1	4	30	17,505/8005
Maintaining a Wheeled Vehicle for	1	2	18	M/504/8578
Personal Use		2	10	101/304/03/0
Repair a Cycle Puncture	1	1	9	M/504/9584
Responsible Road Vehicle Ownership and	1	2	18	R/506/5325
Use	_	2	10	11/300/3323
ICT				
Design Software	1	3	20	A/505/6389
IT Software Fundamentals	1	3	20	A/505/6392
Word Processing Software	1	3	20	D/505/6398
Video Software Skills	1	2	18	F/505/1730
Spreadsheet Software	1	3	20	F/505/3204
Using the Internet	1	3	20	H/505/3275
Using Email	1	2	15	L/505/3271
Multimedia Software Skills	1	3	27	M/505/1688
Presentation Software	1	3	20	M/505/3201
Desktop Publishing Software	1	3	20	R/505/3059
Imaging Software	1	3	20	R/505/3062

IT Communication Fundamentals	1	2	15	T/505/6391
Using Mobile IT Devices	1	2	15	Y/505/3273
Entry 3 units				
Issues of Substance Misuse	E3	1	10	A/504/8437
Skills for Shopping	E3	3	30	A/504/8695
Using Computers for Family Learning	E3	2	20	A/504/8857
Health and Safety Awareness	E3	1	10	A/504/9913
Drug and Alcohol Misuse Awareness	E3	3	30	A/505/8708
Grammar and Punctuation in Practical Use	E3	1	10	A/506/1768
College Induction	E3	3	30	D/504/8124
Understanding Family Relationships	E3	3	30	D/505/1279
Introduction to Developing Parenting Skills	E3	3	30	D/505/8569
Understanding How and Why to Support		_		
Children in Family Learning	E3	3	30	D/505/8572
Recognising Own Skills for Personal			2.0	5 /505 /0050
Development	E3	3	30	D/505/8958
Personal Budgeting and Managing Money	E3	3	30	D/506/5313
Engage in Discussion	E3	1	10	F/503/3048
Developing Skills for Gaining Employment	E3	3	30	F/504/8519
The Local Community	E3	1	10	F/505/3672
Introduction to Road Safety	E3	3	30	F/505/8712
Skills for Employability	E3	3	30	F/505/8788
Speaking to Communicate	E3	1	10	F/506/0671
Home and Personal Safety Awareness	E3	3	30	H/504/8433
Introduction to a Training Course	E3	3	30	H/504/8495
Recognise Trees and Plants and their	F2	2	20	11/504/0565
Importance to Wildlife	E3	2	20	H/504/9565
Introduction to Understanding Sex and	E3	3	30	H/505/8573
Relationships	E3	3	30	П/303/6373
Managing Social Relationships	E3	2	20	H/505/8623
Alcohol and Drug Misuse Awareness	E3	3	30	H/505/8783
Aspects of Citizenship	E3	3	30	J/504/8425
Time	E3	1	10	J/504/8716
Emotional Intelligence	E3	3	30	J/505/3737
Career Preparation	E3	1	10	J/505/3740
Introduction to Making and Using Story	E3	2	20	J/505/8548
Sacks for Family Learning	LS	2	20	3/303/8348
Food Safety and Storage	E3	3	30	J/505/8646
Using a Personal Learning Programme	E3	3	30	J/505/8789
Making Choices in Pursuit of Personal Goals	E3	3	30	J/506/0574
Recognising Employment Opportunities	E3	1	10	K/504/8529
Planning for Personal Development	E3	1	10	K/505/3665
Young People, Law and Order	E3	3	30	K/505/3679
Employment Contracts and Payslips	E3	1	10	K/505/3746
Division of Whole Numbers	E3	1	10	K/505/4010

Understanding Self and Others					
Accessing Public Transport	Understanding Self and Others	E3	3	30	K/506/0678
Money: Adding and Subtracting	Work Experience	E3	3	30	L/504/8720
Personal Study Skills E3 3 30 1/505/3741 Preparation for Work Experience E3 1 10 1/505/8583 Introduction to Customer Service Skills E3 3 30 1/505/8583 Preparation for Production Skills E3 3 30 1/505/8683 Data Handling: Extracting and Interpreting E3 1 10 M/505/4008 Volunteering E3 2 20 M/505/8592 Teamwork Skills E3 2 20 M/505/8592 Teamwork Skills E3 3 30 R/505/8592 Teamwork Skills E3 3 30 R/505/8592 Teamwork Skills E3 3 30 R/505/8598 Introduction to Group and Teamwork E3 3 30 R/505/8598 Participating in a Vocational Taster E3 3 30 R/505/8598 Participating in a Vocational Taster E3 2 20 R/506/5302 Data Handling: Recording and Representing Data E3<	Accessing Public Transport	E3	3	30	L/504/9592
Preparation for Work Experience	Money: Adding and Subtracting	E3	1	10	L/505/3089
Introduction to Customer Service Skills	Personal Study Skills	E3	3	30	L/505/3741
Preparation for Production Skills	Preparation for Work Experience	E3	1	10	L/505/8583
Data Handling: Extracting and Interpreting E3	Introduction to Customer Service Skills	E3	3	30	L/505/8597
Volunteering	Preparation for Production Skills	E3	3	30	M/505/3683
Teamwork Skills	Data Handling: Extracting and Interpreting	E3	1	10	M/505/4008
Introduction to Group and Teamwork	Volunteering	E3	2	20	M/505/8592
E3 3 30 R/505/85/0	Teamwork Skills	E3	2	20	R/505/5698
Communication Skills E3 3 30 R/505/8598 Living in the Community E3 3 30 R/505/8598 Participating in a Vocational Taster E3 2 20 R/506/5308 Diversity in Society E3 3 30 T/504/8565 Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3139 Spelling and Handwriting Skills E3 3 30 M/	Introduction to Group and Teamwork	F2	2	20	D/E0E/0E70
Participating in a Vocational Taster E3 2 20 R/506/5308 Diversity in Society E3 3 30 T/504/8565 Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2	Communication Skills	E3	3	30	R/505/8570
Diversity in Society	Living in the Community	E3	3	30	R/505/8598
Data Handling: Recording and Representing Data E3 1 10 T/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/506/53743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy	Participating in a Vocational Taster	E3	2	20	R/506/5308
Data E3 1 10 1/505/4009 Developing and Applying Number Skills E3 1 10 T/506/5317 Introduction to Food, Drink and Cooking E3 3 30 Y/504/8509 Preparing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 3 30 <td>Diversity in Society</td> <td>E3</td> <td>3</td> <td>30</td> <td>T/504/8565</td>	Diversity in Society	E3	3	30	T/504/8565
Data	Data Handling: Recording and Representing	F2	4	40	T/505/4000
Introduction to Food, Drink and Cooking	Data	E3	1	10	1/505/4009
Prepairing for a Recruitment Interview E3 2 20 Y/505/3743 Introduction to Assertiveness and Decision Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3	Developing and Applying Number Skills	E3	1	10	T/506/5317
Introduction to Assertiveness and Decision E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3192 Needle/Textile Crafts E3 3 30 H/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0-	Introduction to Food, Drink and Cooking	E3	3	30	Y/504/8509
Making Skills E3 3 30 Y/505/8568 Developing Skills for a Healthy Lifestyle E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/504/9566 Wing the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3192 Needle/Textile Crafts E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/5608	Preparing for a Recruitment Interview	E3	2	20	Y/505/3743
Making Skills E3 3 30 Y/506/5312 Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3181 Introduction to Carpentry and Joinery E3 3 30 H/505/5866 Basic Craft Skills E3 3 30 H/505/5687 <t< td=""><td>Introduction to Assertiveness and Decision</td><td>F2</td><td>2</td><td>20</td><td>V/F0F/9F09</td></t<>	Introduction to Assertiveness and Decision	F2	2	20	V/F0F/9F09
Take Part in an Activity E3 2 20 T/504/8713 Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3181 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608	Making Skills	E3	3	30	1/505/8568
Spelling and Handwriting Skills E3 1 10 A/503/3159 Getting to Know Woodlands E3 3 30 M/505/6468 Developing Confidence Working With Animals E3 3 30 R/504/9562 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/3381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 H/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608	Developing Skills for a Healthy Lifestyle	E3	3	30	Y/506/5312
Getting to Know Woodlands Developing Confidence Working With Animals Recognise Types and Parts of the Body of Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy Using the Telephone and Photocopier Reception and Filing Skills Health and Safety in Construction E3 B3 B3 B3 B3 B3 B3 B3 B3 B3	Take Part in an Activity	E3	2	20	T/504/8713
Developing Confidence Working With Animals Recognise Types and Parts of the Body of Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy Using the Telephone and Photocopier E3 B3 B3 Check that a Small Animal is Healthy E3	Spelling and Handwriting Skills	E3	1	10	A/503/3159
Animals Recognise Types and Parts of the Body of Small Animals Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy Using the Telephone and Photocopier Reception and Filing Skills Health and Safety in Construction E3 B3 B3 Check that a Small Animal is Healthy E3 Check that a	Getting to Know Woodlands	E3	3	30	M/505/6468
Animals E3 2 20 K/504/9566 Recognise Types and Parts of the Body of Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 F/504/9606	Developing Confidence Working With	Γ2	2	20	D/E04/0E63
Small Animals E3 2 20 K/504/9566 Assist with Catching and Restraining a Small Animal E3 2 20 K/505/8588 Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 E/504/9606	Animals	E3	3	30	R/504/9562
Assist with Catching and Restraining a Small Animal Check that a Small Animal is Healthy Using the Telephone and Photocopier E3 Basic Craft Skills E3 Check that a Small Animal is Healthy E3	Recognise Types and Parts of the Body of	E2	2	20	V/E04/0566
Animal Check that a Small Animal is Healthy E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 B/505/5687 Using Mixed Media in 2D E3 3 Communication Between Children Aged 0-	Small Animals	ES	2	20	K/304/9300
Animal E3 2 20 L/504/9561 Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 F/504/9606	Assist with Catching and Restraining a Small	E2	2	20	V/E0E/0E00
Using the Telephone and Photocopier E3 3 30 A/505/8790 Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 E/504/9606	Animal	ES	2	20	N/303/6366
Reception and Filing Skills E3 3 30 H/505/3194 Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 E/504/9606	Check that a Small Animal is Healthy	E3	2	20	L/504/9561
Health and Safety in Construction E3 3 30 H/505/1381 Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 E/504/9606	Using the Telephone and Photocopier	E3	3	30	A/505/8790
Introduction to Carpentry and Joinery E3 3 30 Y/505/3192 Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 E/504/9606	Reception and Filing Skills	E3	3	30	H/505/3194
Needle/Textile Crafts E3 3 30 D/505/5686 Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 E/504/9606	Health and Safety in Construction	E3	3	30	H/505/1381
Basic Craft Skills E3 3 30 H/505/5687 Using Mixed Media in 2D E3 3 30 J/505/3608 Communication Between Children Aged 0- E3 3 30 E/504/9606	Introduction to Carpentry and Joinery	E3	3	30	Y/505/3192
Using Mixed Media in 2D E3 3 J/505/3608 Communication Between Children Aged 0- F3 3 30 F/504/9606	Needle/Textile Crafts	E3	3	30	D/505/5686
Communication Between Children Aged 0-	Basic Craft Skills	E3	3	30	H/505/5687
- 1 F3 1 30 1 F/504/9606	Using Mixed Media in 2D	E3	3	30	J/505/3608
3 Years and Adults	Communication Between Children Aged 0-	E2	2	20	E/E04/0606
	3 Years and Adults	E5	3	30	F/3U4/90Ub

Introduction to December December and				
Introduction to Preparing, Presenting and			2.2	1/505/0740
Keeping Food for Children and Young	E3	3	30	J/505/8713
People				
Introduction to Developing Skills for Caring	E3	3	30	M/505/8785
for your Child				, , -
Introduction to Food and Nutrition for	E3	3	30	R/505/3210
Children and Young People				
Human Growth and Development	E3	3	30	R/505/3675
Environmental Sustainability	E3	1	10	J/505/8503
Developing an Awareness of Soil Types and	E3	3	30	D/505/6451
Garden Habitats	2	3	30	D/303/0431
Developing Skills for Using and Maintaining	E3	3	30	D/505/6465
Garden Tools	25	3	30	D/303/0403
Clearing and Weeding a Garden	E3	2	20	F/505/0397
Sowing and Growing Plants	E3	3	30	K/505/3195
Amenity Horticulture Skills	E3	3	30	K/505/8929
Introduction to Propagation of Plants	E3	3	30	Y/505/3211
Planting in a Container	E3	3	30	D/505/0407
Introduction to cultivating plant cuttings	E3	3	30	A/504/5330
Introduction to Garden Maintenance Skills	E3	3	30	T/505/8786
Discover Local History	E3	3	30	A/505/3606
Presentation Software	E3	2	20	A/505/3217
Personal Digital Photograph Processing	E3	1	10	F/505/1677
Desktop Publishing Software	E3	2	15	F/505/3185
Data Management Software	E3	2	15	H/505/6368
Design and Imaging Software	E3	2	15	H/505/6371
Using Graphics Software	E3	1	10	J/504/8960
Digital Lifestyle	E3	2	20	K/505/1673
IT User Fundamentals	E3	2	20	K/505/3214
Spreadsheet Software	E3	2	15	L/505/3223
Using Mobile IT Devices	E3	1	10	L/505/6378
Computer Security and Privacy	E3	1	10	L/505/8535
Introduction to Using the Internet for	L3	1	10	L/303/8333
Shopping	E3	1	10	L/506/5307
	ГЭ	2	1 -	N4/F0F/2220
Word Processing Software	E3	2	15	M/505/3229
Computer Basics	E3	1	10	R/505/1652
The Internet and World Wide Web	E3	1	10	T/505/8545
Using Email	E3	1	10	Y/505/3225
Audio and Video Software	E3	2	15	Y/505/6366
Basic Performance Skills	E3	3	30	D/505/1007
Physical Performance Skills	E3	3	30	Y/505/3595
Introduction to keeping the work area	E3	3	30	A/501/9522
clean, tidy and safe in a retail environment				
Basic Cooking	E3	2	20	K/505/3181

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Hairdressing: Introduction to Assisting a Stylist	E3	3	30	L/505/3187
Plan and Participate in Short Walks	E3	3	30	L/506/4481
Basic Food Preparation	E3	2	20	M/505/3182
Serving Food and Drink	E3	2	20	T/505/6133
Introduction to Looking after Customers in				
a Retail Environment	E3	3	30	T/505/8402
Indoor Team Games	E3	3	30	A/505/8644
Taking Part in Sport	E3	3	30	F/505/8600
Improving Own Fitness	E3	3	30	L/505/8549
Motor Vehicle Workshop Tools and		_		
Equipment	E3	2	20	A/505/0107
Routine Vehicle Checks	E3	2	20	F/505/3221
Routine Wheel and Tyre Checks	E3	2	20	J/505/3222
Checking and Maintaining Fluid Levels on a				
Car	E3	1	10	L/505/0094
Washing a Car Exterior	E3	1	10	L/505/0418
Identification of Basic External and Internal				
Car Parts	E3	1	10	R/505/3188
Checking and Maintaining Car Tyre				
Pressures and Tread	E3	1	10	T/505/4401
Valeting a Car Interior	E3	1	10	T/505/8707
Clean and Prepare a Cycle for Use	E3	1	10	J/504/9574
Personal Learning Goals	E3	3	30	A/505/8787
Garment Making	E3	3	30	Y/505/3600
Reading Grammar and Punctuation	E3	1	10	H/503/3155
Groom a Small Animal	E3	2	20	D/505/0777
Hair Plaiting	E3	3	30	F/505/8595
Level 2 Units				
Prejudice and Discrimination	2	3	24	A/504/8843
Career Planning	2	3	20	A/505/1225
Mentoring Practice	2	2	16	A/505/1287
Teamwork Skills	2	2	16	D/504/9516
Learning from Volunteering	2	2	16	D/505/7194
Understanding Welfare at Work	2	3	24	D/506/5344
Team Building Skills	2	3	24	H/504/8657
Undertaking an Enterprise Project	2	3	24	H/504/8867
Work Experience	2	3	24	H/504/8884
Personal Development Skills	2	3	24	H/505/5057
Interpersonal Skills	2	3	24	H/505/5060
Recognising Employment Opportunities	2	1	8	H/505/5124
Introduction to Mentoring	2	1	8	H/505/8671
Mentoring Skills	2	3	24	J/505/1289
Making Choices in Pursuit of Personal Goals	2	3	24	J/505/5052
Drug Awareness	2	3	24	J/506/0588
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			1.0	1/506/5040
Preparation for a Recruitment Interview	2	2	16	J/506/5340
Understanding Customer Service	2	3	24	K/503/2668
Personal Budgeting and Managing Money	2	3	24	K/503/3173
Communication in the Workplace	2	3	24	L/503/7619
Recognising Issues of Substance Misuse	2	1	8	L/505/1262
Problem Solving Skills	2	3	24	L/506/5341
Recognising and Dealing with Bullying	2	2	16	M/505/0802
Personal and Social Responsibility	2	3	24	M/505/5109
Equality and Diversity	2	3	24	R/505/1974
Group and Teamwork Communication Skills	2	3	24	R/505/8925
Speaking and Listening Skills	2	3	24	Y/503/3377
Sex and Relationships Education	2	3	24	Y/504/2886
Aspects of Citizenship	2	3	24	Y/504/8512
Personal Risk	2	1	8	Y/505/5119
Understanding Young People, Law and	2	3	24	Y/505/8912
Order	2	3	24	1/303/8912
Developing Personal Learning Skills	2	3	24	Y/506/5374
Managing Your Own Learning	2	3	24	K/505/8915
Health and Safety Awareness in a Working	2	3	24	M/504/8693
Environment	2	3	24	101/304/6093
Leadership Skills	2	3	24	R/505/7192
Understanding Business Organisations	2	3	24	F/504/9587
Understanding how to Meet the Physical	2	3	24	F/505/8838
Needs of Children	2	3	24	F/303/0030
Understanding the Intellectual and				
Language Development of Children from	2	3	24	A/506/5366
Birth to Eight				
Understanding Ageing and the Older	2	3	24	A/505/4674
Person	2	3	24	A/303/4074
Dementia Awareness	2	2	16	A/505/8935
Understanding Mental Health	2	3	24	L/505/4680
Understanding Continence Care	2	3	24	L/505/8888
Understanding Counselling Theories	2	3	24	M/505/8883
Nutrition and Weight Management	2	6	48	T/504/8968
Skills in Providing Personal Care in Care	2	3	24	V/E0E/9026
Settings	2	3	24	Y/505/8926
Care Planning Skills for the Care Worker	2	3	24	D/505/8703
The Role of the Care Worker in Caring for	2	3	24	T/E04/0004
the Person with Dementia	2	3	24	T/504/9084
Understanding Health Promotion in Care	2	3	24	A /EOE /0027
Settings	2	3	24	A/505/8837
Sound and Audio Production Skills	2	3	24	D/505/4974
Careers in Leisure and Tourism	2	3	24	J/505/4810
Taking Part in Sport for Personal	2	2	24	NA/EQE/7222
Improvement	2	3	24	M/505/7233



Contact & Further Information

New Centres please email hello@ascentis.co.uk or call 01524 845046.

Existing Centres please visit the login area of our website, <u>www.ascentis.co.uk</u>, to view the full specification.

Product Development for enquiries please email development@ascentis.co.uk.